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ORDER NO: 690

AIR FORCE ORDERS



SRI LANKA AIR FORCE SPORTS COUNCIL CONSTITUTION

PROMULGATED ON THE ORDERS OF
THE COMMANDER OF THE AIR FORCE

(CP WELIKALA)

Air Commodore

DIRECTOR ADMINISTRATION

Air Force Headquarters

Date: 27 January 2014

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SRI LANKA AIR FORCE SPORTS COUNCIL CONSTITUTION

PREAMBLE

1. The Sri Lanka Air Force Sports Council (AFSC) is constituted to encourage and assist Sports in the Sri Lanka Air Force in such a manner as will raise the standard of sports, encourage the spirit of healthy rivalry and achieve highest possible standards of proficiency in sports. These aims can be achieved by ensuring that the games are played in the true spirit of sportsmanship through dedication and in keeping with the best traditions of the service.

AIMS AND OBJECTIVES

2. The aims and objects of the Sports Council are;
- a. To assist, guide, co-ordinate, encourage and control sports in the Air Force in accordance with the rules as adopted by the controlling sports bodies in Sri Lanka of Sports Law, No.25 of 1973 and its subsequent amendments.
 - b. The administration of funds that are placed under the control of the council.
 - c. To maintain liaison with the Defence Services Sports Board, the other Services and the National controlling Sports Bodies registered under the Sports Law, No 25 of 1973 and its subsequent amendments.

MEMBERSHIP

3. Members of the Sri Lanka AFSC shall be Commissioned Officers appointed by the Commander of the Air Force.

COMPOSITION

4. The Sports Council shall consist of the following;
- a. The President AFSC, who shall be the Commander of the Air Force or a suitable senior Officer appointed by him.
 - b. The Secretary AFSC, who shall be recommended by the President and ratified by the Commander of the Air Force.
 - c. The Treasurer AFSC, who shall be recommended by the President and ratified by the Commander of the Air Force.
 - d. The Assistant Secretary AFSC, who shall be recommended by the President and ratified by the Commander of the Air Force.

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e. The Chairman/Chairperson of the all Air Force Games Committees, all of whom shall be recommended by the President and ratified by the Commander of the Air Force.

f. The Secretaries of all Air Force Games Committees, all of whom shall be recommended by the President and ratified by the Commander of the Air Force.

g. The Assistant Secretaries of all Air Force Games Committees, all of whom shall be recommended by the President and ratified by the Commander of the Air Force.

h. The Commandant/ Base Commanders/ Commanding Officers from all Independent Sports Formations listed in Para 40 of this Constitution. Where there are amalgamations of Academy/Bases/Stations or formations (i.e. Tech Formations, combining of Stations) the senior most Commanding Officer shall be the member of the AFSC.

5. All appointments to the Sports Council shall be promulgated in the Command Routine Orders and in Academy/Base/Station/Formation Routine Orders as applicable.

MEETINGS

6. The Sri Lanka Air Force Sport Council shall meet at least once a quarter. A meeting however, may be called at any time on the request of a Chairman/ Chairperson, subject to approval by the President AFSC.

THE AGENDA

7. The agenda for any meetings shall be circulated by the Secretary of the AFSC among all members of council, at least two weeks prior to the meeting.

8. The minutes of all meetings shall be recorded and signed by the Secretary AFSC and circulated to all members before their adoption.

VOTING

9. Each member specified in para 04 above of the Sports Council shall be entitled to one vote provided however, that in the event of an equality of votes for or against a particular resolution, the presiding member shall have a second or casting vote.

THE QUORUM

10. The quorum for any meeting shall be twenty five (25).

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PRESIDENT AIR FORCE SPORTS COUNCIL

11. The President AFSC will be directly responsible for achieving the aims and objectives of the AFSC. The President is to approve/control all the payments effected through the funds available to AFSC.

SECRETARY AIR FORCE SPORTS COUNCIL

12. The duties of the Secretary AFSC shall be:

a. The Secretary AFSC will be responsible to the President AFSC for the administration of all matters pertaining to the Sports Council and to execute financial control over routine expenditure.

b. To be responsible for the security and safe custody of all documents and property belonging to the Sports Council and maintain a property book and an inventory in respect of the items.

c. To budget expenses annually in liaison with respective Chairmen of Sports for all sports pools and ensure that expenditures are kept within the budgeted amount with the approval of the President AFSC.

d. Handle the administration of the foreign tours/tournaments of pool players and officials, i.e. paying of airfare, other allowances, obtaining MOD approval etc. through CWF with the approval of the President AFSC.

e. To arrange AFSC meetings as directed by the President AFSC and keep correct records of the proceeding

f. Ensure that every sports entity is nominated with a Chairman, Secretary, Assistant Secretary, WO I/C, Manager, Coach, Trainer, Captain and Vice-Captain.

g. To maintain nominal rolls of players in respective pools with details of officials.

h. To maintain a record of National, Defence Services and Air Force Coloursmen, their outstanding sports achievements and initiate action to appropriately record on personal files

j. To handle the enlistment and other administration of the new Sportsmen/Sportswomen.

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- k. To administer the Nutrition fund of SLAF Sports players in liaison with Command Catering Officer.
- l. To arrange to award incentives to the players who perform well in as per AFO 691.
- m. To ensure the demands placed by Chairman of Sports to purchase sports clothing and equipment for SLAF Sports pools are duly actioned through EPAS system from Demand stage to allocation of EPAS reference number to collect items from S & MD SLAF Kat after delivery.
- n. To arrange the Annual Report of AFSC with the inputs of all Chairmen Sports and CSO.
- p. He shall be a member of the Colour Awards Committee and the Disciplinary Committee.
- q. He shall be the Secretary, DSSB when the turn is for the Air Force to take over DSSB duties and shall be the Officer representing the Air Force in the DSSB.
- r. To obtain updated copies of Constitutions of all National Sports Bodies and to liaise with relevant bodies in respect of policy matters.
- s. To maintain the Sports Law Act and Subsidiary Legislation promulgated under the act and ensure incorporation of all amendments promulgated from time to time.
- t. To give adequate media coverage to SLAF Sports achievements and maintain rapport with the media.
- u. Detailing cheering parties as requested by the respective Chairman Sports with the approval of the President.
- v. To ensure that all inter Unit tournaments are conducted in accordance with the Sports Council Policy and directives.
- w. To arrange Trophies, Medals, Certificates and hand over same to CSO to arrange same in finals in every inter unit game.

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TREASURER AIR FORCE SPORTS COUNCIL

13. The Treasurer of the Sports Council shall be the Treasurer of the Command Welfare Fund (CWF) and his duties shall be:

- a. To maintain all relevant accounts of funds received and expended by the council and all transaction in respect of which recoveries take place and the assets and liabilities of the Council.
- b. To maintain all relevant documents in accordance with the rules laid down for non-public accounting in the Air Force.
- c. To co-ordinate all estimates recommended by the Council and submit them to the Commander of the Air Force through the President AFSC for approval.
- d. To make available funds, within the approved allocation to the respective Secretaries of games as and when necessary.
- e. To ensure that all Secretaries of games submit certified statements of accounts in respect of their games together with all supporting documents, bills, invoice and receipts by 31st December each year.
- f. To make available funds as and when required only with prior concurrence of the Chairman of respective games.
- g. To ensure that sports items purchased through funds of the CWF are transferred to relevant Inventories or the Service Institutes Funds as non-public property after obtaining approval of the Commander of the Air Force on the recommendation by President AFSC.
- h. To advice the President and Secretary, of any deviation of expenditure from the budget.
- j. He shall be the Treasurer of the Defence Services Sports Board (DSSB) when the Air Force takes over DSSB.

ASSISTANT SECRETARY AIR FORCE SPORTS COUNCIL

14. The Assistant Secretary AFSC shall assist the Secretary AFSC in carrying out his duties and ensure the smooth administration of the Air Force Sports Council.

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GAMES/SPORTS

15. The Games and Sports recognized and controlled by the Council shall be as follows:

(1) Angampora	(2) Archery	(3) Athletics
(4) Badminton	(5) Baseball	(6) Basketball
(7) Billiards	(8) Bodybuilding	(9) Boxing
(10) Canoeing	(11) Carom	(12) Cricket
(13) Cycling	(14) Elle	(15) Golf
(16) Hand Ball	(17) Hockey	(18) Judo
(19) Kabaddi	(20) Karate	(21) Kayaking
(22) Life Saving	(23) Motor Racing	(24) Netball
(25) Para Jumping	(26) Rowing	(27) Rugger
(28) Shooting	(29) Soccer	(30) Squash
(31) Swimming	(32) Throw Ball	(33) Table Tennis
(34) Taekwondo	(35) Tennis	(36) Tug-O-War
(37) Volleyball (Including Beach Volleyball)	(38) Water polo	(39) Weight Lifting
(40) Wrestling	(41) Wushu	

16. The President of the AFSC reserves the right to introduce any new Game or Sport on the approval by the Commander of the Air Force.

GAMES COMMITTEES

17. Each game and sport mentioned in Para 15 above shall consist of a Games Committee. The composition of games committees shall be as follow:

- a. Chairman of the Game/ Sport
- b. Secretary of the Game/ Sport
- c. Assistant Secretary of the Game/ Sport
- d. Manager of the Game/ Sport

CHAIRMAN/ CHAIRPERSON OF GAMES

18. A Chairman/ Chairperson for each game played at the Air Force level shall be appointed by the President of the AFSC with the concurrence of the Commander of the Air Force and shall be responsible for the organization, administration and control of the game in accordance with the constitution. The Chairman/ Chairperson is to appoint a member from his committee to represent the AFSC in the National Body of the game.

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SECRETARIES OF GAMES

19. The Secretary of games shall be nominated by the respective Chairman/ Chairperson for approval by the President AFSC.
20. The Secretary of games shall be responsible to the Chairman/ Chairperson for the following:
- a. To organize and administer the game in accordance with the policy laid down by the AFSC and the instructions of the Chairman of the game.
 - b. To keep a record of all income and expenditure and to submit a certified statement of accounts together with all relevant supporting vouchers to Treasurer by the 31st day of December in each year.
 - c. To ensure the safe custody of all sports equipment in his charge and maintain a property book.
 - d. To ensure safe custody of all files applicable to the respective game/ sport.
 - e. To keep all members of the Council and all Formations informed of all activities pertaining to the game for which he is responsible and to ensure that fixtures do not clash with other Air Force or Defence Services fixtures and training camps.
 - f. To ensure that the game is conducted in accordance with the Inter Unit tournament Sports Calendar as approved by the Sports Council and in fact carryout sub tournaments at least four weeks prior to the commencement of the Inter Unit tournament.
 - g. To circulate organization notes in respect of the game to all formations and members of the Sports Council at least four weeks prior to the commencement of the Inter Unit tournament.
 - h. To recommend to the Chairman, the name of an Officer to be appointed as the Assistant Secretary, SNCO as the manager and JNCO as the Assistant Manager respectively.
 - j. To submit the full details and results of the Inter Unit tournaments to the Secretary AFSC and Command Sports Officer no later than fourteen (14) days of completion of the tournament.
 - k. To maintain liaison with the National Body of the respective sport.

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- l. To submit the following:
 - (1) Report of the activities of the year.
 - (2) Sports Calendar of the year.
 - (3) Recommendations for the nomination of Captain and Vice-Captain.
 - (4) Recommendations for the award/re-award of colours.
 - (5) Nomination for the Special Awards.

- m. To arrange fixtures with outside teams and decide on teams participation.

- n. Arrange coaching camps as required with the approval of the Chairman of the Sport.

- p. To forecast the requirement of sports equipment, gear and clothing for the following sports year well in advance and project same to the Secretary of the AFSC before 30th of June every year.

ASSISTANT SECRETARY AND MANAGER

21. The duties of the Assistant Secretary and Manager shall be delegated by the Chairman/Secretary of the Games Committee.

EXPENDITURE

22. The AFSC shall provide funds through the CWF for following purposes:
- a. Entry fees for participation in Local and International Tournaments.
 - b. Annual Affiliation fees for membership in the National Sports Federation.
 - c. Payment of the annual contribution to the Defence Services Sports Board.
 - d. Payment for meals and nourishments at Tournaments participated by the Air Force Teams. The following amounts are eligible only for the coach, manager, team members and reserves that have been entered for the event through the official entry forms paid on per day basis. The value for Dinner will be paid only if the team is required to stay overnight. These amounts are to be revised every five (05) years.

(1)	Breakfast	-	Rs. 50.00
(2)	Lunch	-	Rs. 125.00
(3)	Evening Tea	-	Rs. 45.00
(4)	Dinner	-	Rs. 80.00
(5)	Nourishments	-	Rs. 200.00

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e. Ground/ Court/ Swimming pool hiring charges and rentals. However, every endeavor should be made by the Games Committees to utilize available Air Force facilities to minimize additional cost on the Sports Fund.

f. Expenditure on Training Camps, Inter Unit tournaments, Miscellaneous sports expenditure such as ground/ court hiring charges etc; as approved by the President AFSC.

23. The AFSC shall provide funds through the Public Vote for following purposes:

a. Purchase of Sports property, Sports equipment, Sports Clothing and Gear with the written approval of the President AFSC (through Votes allocated to the AFSC and CSO).

b. Purchase of nourishment for Air Force Sports Teams (through Vote allocated to the Command Catering).

FINANCIAL YEAR

24. The financial year of the AFSC shall be from 1st January to 31st December.

ESTIMATES

25. The Secretaries of all sports shall submit the financial estimates related to purchases and other expenditure as follows,

a. Financial estimates of expenditure in respect of each game for which funds are required by the CWF shall be submitted to the Treasurer not later than 1st December each year. Such estimates shall give full details to indicate the expenditure to be incurred as follows,

- (1) Entry/Affiliation Fees.
- (2) Inter Unit /Defence Service Competitions.
- (3) Coaching and Training fees/Camps (A separate request to be forwarded).
- (4) Material and repairs to equipment.
- (5) Hiring of Grounds.
- (6) Trophies and Certificates.
- (7) Incidentals.
- (8) Refreshments /Entertainments.

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- b. Financial estimates in relation to purchases from public funds shall be submitted by all Secretaries detailing the expenditure that will be incurred by each sport for the year to the Secretary AFSC before 30th June each year.

COMMITTEES OF MANAGEMENT

26. Apart from the Committee for the administration of each game, the following Committees shall be appointed.

a. **Disciplinary Committee**

- (1) President AFSC
- (2) Secretary AFSC
- (3) Chairman of the Game concerned
- (4) A Senior Officer nominated by the Commander of the Air Force

b. **Selection Committee**

- (1) Chairman of the Game
- (2) Secretary of the Game
- (3) Coach and Assistant Coaches
- (4) Captain and Vice-Captain
- (5) Any other person nominated by the Chairman of the Game

c. **Finance Committee**

- (1) President AFSC
- (2) Secretary AFSC
- (3) Treasurer AFSC

d. **Tournament Committee (For each game)**

- (1) Chairman of the Game
- (2) Secretary of the Game
- (3) Assistant Secretary of the Game

e. **Colours Award Committee**

- (1) President who is not a Chairman of a Sport
- (2) Three members of the AFSC elected by the AFSC
- (3) Secretary of the AFSC (Ex-Officio)

f. **Special Awards Committee**

- (1) President shall be the Chief of Staff
- (2) Two members of the Air Force Board of Management appointed by the Commander of the Air Force (preferably non-members of the AFSC)
- (3) A Secretary who shall be elected by the Commander of the Air Force on the recommendation of the President AFSC

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PARTICIPATION AND ELIGIBILITY FOR INTER UNIT GAMES AND AIR FORCE SPORTS TEAMS

27. Eligibility to represent a team at the Inter Unit Games shall be as follows,
- a. An Officer, Airman/Airwomen or a Civilian Employee working permanently in the Air Force shall play/represent only the unit to which he is posted with the following exception:
 - (1) All trainees on attachment to training establishments at the time entries closed for a particular Inter Unit to be allowed to represent the particular training station.
 - b. Volunteer Officers and Airmen/ Airwomen mobilized for duties shall represent the formation to which they are posted.
 - c. An Officer, Airman/ Airwoman or Civilian who is on the posted strength of any Sports Unit on the date on which entries close and who is subsequently posted out, shall still be eligible to represent that Sports Unit in the sport/game for which he has been entered.
 - d. All Sports personnel who are in any of the Sports teams registered under the AFSC(i.e. declared personnel excluding the management) in the particular year are not permitted to participate at any of the Inter unit games during the year.
 - e. When introducing new games to the inter unit games, it should have two years of trial period and from the 03rd year onwards the winners are entitled for the points.
28. Eligibility to represent the Air Force at Games/ Sports shall be as follows.
- a. An Officer or Airman/Airwoman could represent the Air Force at only two Games/ Sports, unless special approval is given by the President of the AFSC.
 - b. Representation of the Air Force team at the Defence Services Games shall be governed by the constitution of the Defence Services Games.
29. All AF establishments could participate for District Tournaments conducted by governing sports bodies with the prior approval of the President AFSC with the recommendation of respective Chairman of the sport. Becoming district champions will not be an eligibility to represent SLAF as a separate team in any form of higher tournament or be eligible for Air Force Colours and special awards.

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AIR FORCE PERSONNEL REPRESENTING OUTSIDE ORGANIZATIONS

30. No member of the Regular Air Force or Volunteer Air Force (whilst mobilized) shall represent any outside club or organization without the prior written permission of the President Sports Council, on a recommendation made by the Chairman of the particular game.

31. Permission if granted, may be withdrawn at any time.

32. No serving member of the Air Force shall be permitted to play against the Air Force team in any tournament.

AIR FORCE PERSONNEL HOLDING OFFICE IN A NATIONAL SPORTS CONTROLLING BODY

33. No member of the Regular Air Force or Volunteer Air Force shall (whilst mobilization) hold office as an Office bearer or committee/council member or licensed referee/ umpire of any National Sports Body unless:

a. He has been granted permission by the Commander of the Air Force on the recommendation of the AFSC to accept any appointment as an Office bearer or licensed referee/ umpire of the National Sports Body.

b. He has been nominated by the Sri Lanka AFSC to be the Air Force representative on the general Committee/Council of the National Sports Body.

c. The Sports body is duly registered under the sports Law Act No. 25 of 1973.

DISCIPLINE AND CONDUCT OF AIR FORCE SPORTSMEN / SPORTSWOMEN AND OFFICIALS

34. Any member of the Air Force whose conduct on or off the sports field has been found wanting, may be suspended and/or subject to other disciplinary action by the President AFSC, with the concurrence of the Commander of the Air Force.

35. Any member of the Air Force who has been found guilty of 'doping' or using any form of banned performance enhancing substance, may be suspended and/or subject to other disciplinary action by the President AFSC, with the concurrence of the Commander of the Air Force in addition to the ruling given by the National Body of the respective Sport.

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PRIORITY CLAIM ON PLAYERS

36. The order of priority of claim on players shall be:
- a. National or trial matches for the selection of a team to represent the Nation.
 - b. Defence Services Tournament matches.
 - c. Inter Services matches.
 - d. Air Force representative matches or organized practices as an Air Force Team for a major tournament.
 - e. Premier 'A' division fixtures where the Air Force is not participating in the same tournament.
 - f. Inter Unit matches.
 - g. Other club matches (if approval to play has been given by the Chairman)

INTER UNIT COMPETITIONS

37. The competitive tournaments/ meets within the Sri Lanka Air Force will be conducted on the basis of 'Independent Sports Units' formed for such purposes. Therefore, such divided Independent Sports Units will be allocated a Flag for identification.

38. All Inter Unit tournaments/ meets are to be conducted in accordance with rules and by-laws of respective national/ controlling body in Sri Lanka registered under the Sports Law.

39. Unless otherwise directed by the AFSC, all team games shall be played in two divisions, with the previous year's Winner and Runner-up being seeded in the two divisions.

40. The self-accounting units and the amalgamation of units given hereunder shall be considered an '**Independent Sports Unit**' for inter unit tournaments. However, the AFSC from time to time may change the composition in the best interest of fostering Air Force Sports.

- a. SLAF Station Colombo (Including DSCSC Makola, Batalanda, or any other detachment coming under the administrative purview of SLAF Stn Cbo).
- b. SLAF Base Katunayake (Including Equipment Sec Kat, Cmd Agro Unit Kat, Hospital Kat, Dental Unit Kat, AFC Wing, M&EE Wing, SPU, No. 3 L&R Wing and SLAF Unit Mgr).
- c. No.26 Regt Wing SLAF Base Katunayake (Including SLAF Band, No. 43 Colour Wing and Air Dog Unit).
- d. S & MD SLAF Katunayake (Including ASD and EP&AU).

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- e. Technical Formations SLAF Base Katunayake (Including AEW, GEW, MTR&OW, E & T E Wing, No 02 Sqn, No 05 Jet Sqn, No 10 Jet Sqn, No 12 Jet Sqn and No 1 ADRS).
 - f. SLAF Base Ratmalana (Including SLAF Stn Kgl, SLAF Stn Ktk, RRR Wing, SLAF Hospital Rma, No.2 L & R Wing and the KDU).
 - g. Technical Formations SLAF Base Ratmalana (Including AF Museum, ASW, E & T Wing, IT Wing, No 04 Sqn and No 08 Sqn).
 - h. SLAF Base Anuradhapura (Including SLAF Stn Palavi, No 5 ADRS and No.06 Sqn).
 - j. SLAF Academy China-Bay (Including No 01 FTW, JC&SC Cby, CTS Cby, NCO Mgt School, No 6 ADRS and No. 1 L&R Wing).
 - k. SLAF Base Vavuniya (Including No 111 UAV Sqn and No 2 ADRS, SLAF Detachment Mamaduwa and SLAF Detachment Madukanda).
 - l. SLAF Base Hingurakgoda (Including No 07 Sqn, No 09 Sqn, No 02 S & MD and SLAF Stn Sigiriya).
 - m. SLAF CTS Diyatalawa (Including SLAF Stn Wla, No 112 UAV Sqn, No 3 ADRS and SLAF Stn Pgl).
 - n. SLAF TTS Ekala.
 - p. SLAF Station Ampara (Including Para School).
 - q. SLAF Station Batticaloa.
 - r. SLAF Station BIA.
 - s. SLAF RTS Vanni (Including SLAF Stn Mullaitive and SLAF Stn Iranamadu).
 - t. SLAF Station Morawewa (Including RSF.)
 - u. SLAF Station Palaly.
41. The Chairman of the respective game will organize the Inter Unit Competitions as per the annual calendar.

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42. The existing trophies for Inter Unit Tournaments are to be awarded to the winners.
43. The Unit which obtains the highest number of points after completion of all games is to be awarded the 'Vernon Rajapaksha Trophy'.
44. The allocation of points for the winning, runner-up team and participating teams at each game/ sports are as follows,
- a. Points for Men's events will be as follows.
 - (1) Champions – 08
 - (2) Runner up – 05
 - (3) If tie – 03 Points each per team
 - (4) For participation – 01 (Including the Champions & Runner-up)
 - b. Points for Women's events will be as follows.
 - (1) Champions – 08
 - (2) Runner up – 05
 - (3) If tie – 03 Points each per team
 - (4) For participation – 01 (Including the Champions & Runner-up)
45. The 'Disciplinary Committee' will be responsible to conducting an inquiry into complains against AF establishments, who violates the rules and regulations and give an appropriate judgment.

TOURS ABROAD

46. Prior to negotiating a tour abroad, the Commander's prior approval is required.
47. The following types of International events will considered by the AFSC with regard to granting of financial assistance;
- (1) Olympic Games
 - (2) Commonwealth Games
 - (3) World Championships
 - (4) Asian Games
 - (5) South Asian Games
 - (6) World Military Games
 - (7) Participation of any other international tournament representing the Sri Lanka Air Force

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48. The financial assistance for such tours will be considered on the following basis,

a. National Level (Players)

- (1) Half the cost of air passage is provided, if no payment is being made from any other sources. The National Body should inform this in writing.
- (2) Rs.3,000/= per day up to a maximum of eight (08) days to be paid as out of pocket expenses if the tour is to a South Asian or South East Asian Country.
- (3) Rs. 2,500/= to Rs. 3,000/= per day up to a maximum of eight (08) days to be paid as out of pocket expenses if the tour is to a European, Far East or Middle East Country.
- (4) The number of days counted for the payment shall be the dates of the actual event.
- (5) These rates are to be revised every five (05) years.

b. National Level (Officials)

- (1) Half the cost of air passage is provided, if no payment is being made from any other sources. The National Body should inform this in writing.
- (2) Rs. 2,500/= per day up to a maximum of eight (08) days to be paid as out of pocket expenses if the tour is to a South Asian or South East Asian Country.
- (3) Rs. 2,500/= to Rs. 3,000/= per day up to a maximum of eight (08) days to be paid as out of pocket expenses if the tour is to a European, Far East or Middle East Country.
- (4) The number of days counted for the payment shall be the dates of the actual event.
- (5) These rates are to be revised every five (05) years.

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c. Air Force Level (Player or Official)

- (1) Cost of Air Passage to be provided by the Air Force.
- (2) Rs. 2,500/= to Rs. 3,000/= per day up to a maximum of eight (08) days to be paid as out of pocket expenses as decided by the President AFSC depending on the Country being toured.
- (3) Any additional expenses to be taken up at the AFBM.
- (4) These rates are to be revised every five (05) years.

49. An individual who represents Sri Lanka as a player or official will be provided half the cost of Airfare only on two occasions per year.

AWARDING INCENTIVES FOR SPORTS ACHIEVEMENTS

50. With the intention of motivating the sportsmen and sportswomen to achieve further heights in their respective sport disciplines, awarding of incentives have been introduced. The procedure for awarding incentives for the achievements will be done as prescribed in AFO 691.

51. These incentives will be one or a combination of the following,

- a. Monetary award
- b. Promotion
- c. Letter of Appreciation

COACHING CAMPS

52. The Command Welfare Fund is to render assistance to sportsmen/sportswomen who undergo on training, for major tournaments/National team selections. Funds shall be approved for only two coaching camps per year totaling 20 upto days as follows.

- | | | | |
|----|--------------|---|------------|
| a. | Breakfast | - | Rs. 50.00 |
| b. | Lunch | - | Rs. 125.00 |
| c. | Dinner | - | Rs. 80.00 |
| d. | Nourishments | - | Rs. 200.00 |

53. The Chairman/ Chairperson of the game must request such assistance from the AFSC in writing. The release of funds and the number of players eligible must be approved by the President AFSC. If the number of days for a coaching camp requires to be increased, it can be done by the President AFSC, provided it is as requested by the Chairman of the game concerned.

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RULES AND INSTRUCTIONS

54. The Standing Rules and Instructions made under this constitution as By-Laws appear at Annex 'A', which have been amplified through supporting Appendices. Such rules may be revised from time to time by the AFSC with the concurrence of the Commander of the Air Force.

55. Any matter not provided for in this constitution or standing rules shall be considered by the President AFSC who shall forward the recommendations to the Commander of the Air Force for a decision.

AMENDMENTS TO THE CONSTITUTION

56. This Constitution or the Standing Rules and Instructions shall only be amended as given below:

- a. By the Commander of the Air Force.
- b. By the President of AFSC with approval of the Council subject to ratification by the Commander of the Air Force.
- c. The Board appointed by the Commander of the Air Force.

AIR FORCE SPORTS COUNCIL CONSTITUTION
STANDING RULES AND INSTRUCTIONS

INTRODUCTION

1. The Annex A to the Sri Lanka Air Force Sports Council Constitution consists of the 'Standing Rules and Instructions' made under the constitution as By-Laws. These by-laws have been further amplified by Appendices for the purpose of clarity and unambiguity.

TERMS OF REFERENCE FOR THE COMMITTEES OF MANAGEMENT

2. Apart from the Committee for the administration of each game, the following Committees of management appointed shall be guided by the Terms of Reference hereunder.

a. **Disciplinary Committee.** The Disciplinary Committee shall be convened for each game/ sport separately to inquire into the following:

- (1) Conduct of Air Force Sportsmen/ Sportswomen on or off the sports field has been found wanting.
- (2) Has been found guilty/ suspected of 'doping' or using any form of performance enhancing substance.
- (3) Any other disciplinary matter relevant to the respective game/ sport.

b. **Selection Committee.** The Selection Committee shall be appointed for each game/ sport separately and shall be responsible for the following:

- (1) Establishing a criterion to select the most suitable player or best combination/ team as applicable to represent the Air Force at the major tournaments, thus enabling victory for the Air Force.
- (2) To ensure that there is no favoritism for individuals when selecting members for the team and that all players are given an equal opportunity to prove themselves to be eligible for the team.
- (3) To make available the selection criteria for review by the President AFSC if required.

c. **Finance Committee.** The Finance Committee shall be responsible for the financial control of the AFSC budget in keeping with the Air Force Non-public accounting procedure.

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d. **Tournament Committee (For each Game/ Sport).** The Tournament Committee shall be appointed for each game/sport and shall be responsible for the following:

- (1) To organize the respective Inter Unit game/ sport in keeping with the Air Force Sports Calendar by announcing the date/s and venue/s of the event well in advance so that the Sports Units have sufficient time to practice for the tournament.
- (2) To organize the respective game/ sport as per the rules and regulations laid down by the respective National Sports body and ensure fair play by all participating teams.
- (3) To inform the rules and regulations, draw, points, method of selecting the Winner and Runner up etc; well in advance.
- (4) To prepare the final points table and submit same no later than fourteen days (14), to the Secretary AFSC and CSO after the conducting of the tournament in order to select the overall winner of the Inter Unit Games. The respective form is attached in the form of a '*Specimen*' for easy understanding as Appendix '1' and Appendix '2' to Annex A.

e. **Colours Award Committee.** The Colours Award Committee shall be appointed by the President AFSC to select the Sportsmen and Sportswomen nominated by the Games Committees for the award of Colours for a particular year and winners of the 'Golden Eagle' award for each sport. The committee shall abide by the following:

- (1) The committee shall select the candidates in keeping with the criteria laid down for the Award/ Re-award of colours mentioned under para 3 of Annex A.
- (2) That the applications have been raised correctly.
- (3) The Awards Committee should ensure that the submissions by the Games Chairmen/ Chairpersons for Award/ Re-award of Colours and Golden Eagle Award fulfill the criteria of the respective Awards.
- (4) That the Games Chairmen/Chairpersons have attached supporting documents such as certified copies of the certificates to support the achievements of the individual sportsmen/ sportswomen.

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(5) To prepare a master summary in tabulated format and submit same to the President AFSC through the Secretary AFSC for approval. The respective table is attached in the form of a '*Specimen*' for easy understanding as Appendix '3' to Annex A.

(6) To hold a conference with the Games Secretaries and discuss the eligibility of each individual sportsman/ sportswoman to receive the respective award.

(7) To submit the finalized proceedings to the President of the Air Force Sports Council through the Secretary Air Force Sports Council for ratification of the Awards well in advance of the 'Colours Night' awards ceremony.

f. **Special Awards Committee.** The members of the Special Awards Committee have been thus stipulated to maintain the level of independence when selecting the winners and runner-up for the respective special awards. A points system has been introduced to enable the committee to reach a decision easily. However, the committee has the liberty to judge and select the most suitable winner based on the available information subject to a justifiable reason. They shall be guided by the criteria hereunder which has also been elaborated under the respective special award:

(1) The committee shall select a Winner and a Runner – up for the respective special awards as per the laid down criteria for the selection of recipients of the Special Awards.

(2) That the applications have been raised correctly.

(3) The Awards Committee should ensure that the submissions by the Games Chairmen/ Chairpersons for the claim of Special Awards fulfill the criteria of the respective Awards.

(4) That the Games Chairmen/Chairpersons have attached supporting documents such as certified copies of the certificates to support the achievements of the individual sportsmen/ sportswomen, photographs, news articles, etc.

(5) To prepare a master summary in tabulated format and submit same to the President AFSC through Secretary AFSC for approval. The respective table is attached as Appendix '4', Appendix '5', Appendix '6' and Appendix '7' to Annex A.

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(6) To ensure that confidentiality is maintained about the actual winner and runner – up, but name the three final candidates in advance for purpose of rehearsing at the Colours Award Ceremony and printing of the souvenir publication.

AWARD/RE-AWARD OF COLOURS

3. Air Force Sports Colours shall be awarded to sportsmen and sportswomen in recognition of their performances representing the Sri Lanka Air Force in Sports in accordance with the criteria laid down hereunder.

a. Colours shall be Awarded/Re-Awarded by the Air Force Sports Council on the recommendations made by the Awards Committee appointed by the President of the Air Force Sports Council, after considering the recommendations by the respective committees for games. The AFSC has the authority to change the recommendations of the awards committee by majority vote.

b. Recommendations for Award/re-award of colours shall be submitted before the 31st of December each year or as and when called for to the Secretary Air Force Sports Council on the form prescribed in Appendix ‘8’ to Annex A.

c. The recommendation for award of colours shall be governed by the following criteria:

(1) Every person recommended for the award/re-award of colours should be a member of the Regular Air Force or mobilized in the Volunteer Air Force and have served for a minimum of one (01) year in the Sri Lanka Air Force.

(2) Selection to represent the Country.

(3) Winning a National title.

(4) Creation or equaling of an existing National Record or reaching a National Record Standard irrespective of the placement at any tournament/competition approved by the respective sport governing body including at Inter Unit Level.

(5) Award of Defence Service Colours or winning a Defence Service title.

(6) In case of individual events, winning a National title or achieving placements first and second runner – up.

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(7) In case of team events, a team winning National Championship, the respective Chairman is to recommend the actual composition of players listed in the team card relevant to particular game in concern.

(8) Criteria other than outlined in (2) to (7) above, any person whose performance has been outstanding when representing the SLAF in Inter Services tournaments and 1st Division matches and satisfies aforesaid condition (1).

4. When submitting the recommendations, the Chairman/ Chairperson of games should justify their recommendations by attaching certified copies of the certificates awarded for attaining the respective position.

5. According to the nature of the sport or the event of the sport, due consideration should be given either to recognize the sport as a team event or an individual event.

6. Every person to be eligible for award/re-award of colours should have completed the initial military training conducted by the SLAF one month prior to the day of the Award Ceremony.

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THE AIR FORCE SPORTS COUNCIL CREST

7. The following will be eligible wear the Air Force Sports Council Crest:
- a. Only the President AFSC, Secretary AFSC, Treasurer of the AFSC, Assistant Secretary of the AFSC, the Chairmen, Secretaries, Assistant Secretaries, SNCOs of the respective games, the Commandant/ Base Commanders/ Commanding Officers from the Independent Sports Formations listed at para 39 of the Constitution and all past members of the Sports Council.
8. Wearing of the Air Force Sports Council Crest shall be as follows:
- a. The Sports Council Crest shall be worn on the left pocket of the Air Force issue Sports Blazer.
 - b. In the event Air Force, National or Defence Services Colours have been awarded, the respective individual has the option to choose which crest he wears on the Blazer.
9. The Air Force Sports Council Crest shall consist of the SLAF Emblem embroidered on Black cloth in original colour with the wording 'SRI LANKA AIR FORCE' above and 'AIR FORCE SPORTS COUNCIL' below of which the letters shall be embroidered in yellow colour. The crest shall be illustrated as below:



Air Force Sports Council Crest

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THE AIR FORCE SPORTS COUNCIL TIE

10. The following will be eligible to wear the air Force Sports Council Tie:

a. Only the President AFSC, Secretary AFSC, Treasurer of the AFSC, Assistant Secretary of the AFSC, the Chairmen, Secretaries, Assistant Secretaries, SNCOs of the respective games, the Commandant/ Base Commanders/ Commanding Officers from the Independent Sports Formations listed at para 39 of the Constitution and all past members of the Sports Council.

11. The Air Force Sports Council Tie shall be dark maroon with thick black stripes and two thin sky blue stripes running at an angle sloping from left to right on the entire length of the tie, together with the National Emblem and an Eagle embroidered in yellow colour and the abbreviation 'AFSC' embroidered below one such eagle which shall be center on the tie when worn. The AFSC Tie shall be illustrated as below:



Air Force Sports Council Tie

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THE AIR FORCE COLOURS CREST

12. The Air Force Sports Council shall be responsible for purchasing Colours Crests for personnel who have been awarded Colours.
13. Only Personnel who have been awarded Air Force Colours will be entitled to wear the Air Force Colours Crest.
14. Wearing of the Air Force Colours Crest shall be as follows:
 - a. The Colours Crest shall be worn on the left pocket of the Air Force Issue Sports Blazer.
 - b. In the event National or Defence Services Colours are worn, the Air Force Colours shall be worn on the right side of the Blazer.
 - c. In the event an individual has National Colours, Defence Services Colours and Air Force Colours the National Colours and Defence Services Colours shall be worn, with the National Colours on the left pocket.
15. The name of the sport will be indicated below the Air Force emblem depicting the sport in which the colours have been awarded.
16. If the Colour recipient is a winner of the 'Golden Eagle' award the wording '**Golden Eagle**' will be displayed below the name of the sport.
17. The Air Force Colours Crest shall consist of the SLAF Emblem embroidered on Black cloth in original colour with the wording 'SRI LANKA AIR FORCE' above and the name of the sport below, of which the letters shall be embroidered in yellow colour. The crest shall be illustrated as below:



Air Force Colours Crest

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THE AIR FORCE COLOURS TIE

18. The following will be eligible wear the Air Force Sports Council Tie:
- a. Only Personnel who have been awarded Air Force Colours will be entitled to wear the Air Force Colours Tie.
19. The Air Force Sports Colours Tie shall be dark maroon with two thin sky blue stripes running at an angle sloping from left to right on the entire length of the tie together with the National Emblem and an Eagle embroidered in yellow colour and the wording 'COLOURS' embroidered below one such eagle which shall be center on the tie when worn. The Colours Tie shall be illustrated as below:



Air Force Colours Tie

AWARD FOR THE MOST OUTSTANDING SPORTSMAN OF THE YEAR

20. A trophy called the '**Varatharasa Memorial Trophy**' shall be awarded annually to the outstanding Air Force Sportsman of the year on the recommendations made by the Chairman of Games.
21. Selection of the winners for the award shall be carried out by the 'Special Awards Committee' and ratified by the Commander of the Air Force on the recommendations of the President Air Force Sports Council.

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22. The award shall be for an all-round sports record or for any noteworthy achievement in respect of one particular sport. Claim for Award of the Trophy shall be submitted before the 31st of December each year to the Secretary Air Force Sports Council on the form prescribed in Appendix '9' to Annex A.

23. The criteria for eligibility shall be as follows:

- a. Selection to represent the Country at the Olympic Games or the Commonwealth Games.
- b. Selection to represent the Country at World Championships or World Cup Tournaments.
- c. Selection to represent the Country at Asian Games or South Asian Games.
- d. Selection to represent the Defence Services Team at the World Military Games.
- e. Establishing a National Record in an approved sport event by the governing body of the sport.
- f. Winning a National Title.
- g. Should be eligible for Golden Eagle award of the respective sports for the particular year.
- h. Conduct of the individual and qualities of sportsmanship.
- j. Being appointed as the Captain of the National Team.
- k. The runner up to the outstanding sportsman will be awarded the '**ACM WDHSWGoonetilleke Trophy**' based on above criteria.
- l. The performances claimed for Varatharasa Memorial Trophy or ACM WDHSWGoonetilleke Trophy cannot be claimed for any other special awards.

24. The above criteria will be guided by the following points scheme from which the sportsman with the highest number of points shall be adjudged as the winner. However, the Special Awards Committee could recommend a different award winner with justifiable reasons to support the recommendation. It is also to be noted that the award of the trophy is to motivate the respective individual as well as others to strive for high achievements in their respective sport and the committee shall have the liberty to make the most appropriate selection.

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The point scoring system to select the most outstanding sportsmen for the year is as follows:

S/No.	Description	Points
1.	Selection to represent the Country at the Olympic Games or the Commonwealth Games	100
2.	Selection to represent the Country at World Championships or World Cup Tournaments	80
3.	Selection to represent the Country at Asian Games or South Asian Games	60
4.	Selection to represent the Defence Services Team at the World Military Games	40
5.	Establishing a National Record in an approved sport event by the governing body of the sport	40
6.	Winning a National Title	40
7.	Should be eligible for Golden Eagle award of the respective sports for the particular year	40
8.	Conduct of the individual and qualities of sportsmanship	40
9.	Winning of a Medal or Special Award at any of the tournaments mentioned from S/No. 1 to 4 in this table	40
10.	Winning of Special awards presented by the National Body of the respective sport in recognition of the individuals performance over and above the rest of the sportsmen	40
11.	Appointed as the Captain of the National Team	30
Highest achievable points		550

Table – 1

25. The two Trophies are illustrated as Appendix '14' to Annex A.

AWARD FOR THE MOST OUTSTANDING SPORTSWOMAN OF THE YEAR

26. A Trophy called '**Flight Lieutenant Priya Abeyweeragunawardane Trophy**' shall be awarded annually to the most outstanding Air Force Sportswoman of the year on the recommendations made by the Chairman of Games.

27. Selection of the winners for the award shall be carried out by the 'Special Awards Committee' and ratified by the Commander of the Air Force on the recommendation of the President Air Force Sports Council.

28. The award shall be for an all-round sports record or for any noteworthy achievement in respect of one particular sport. Claim for Award of the Trophy shall be submitted before the 31st of December each year to the Secretary Air Force Sports Council on the form prescribed in Appendix '9' to Annex 'A'.

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29. The criteria for eligibility shall be as follows:
- a. Selection to represent the Country at the Olympic Games or the Commonwealth Games.
 - b. Selection to represent the Country at World Championships or World Cup Tournaments.
 - c. Selection to represent the Country at Asian Games or South Asian Games.
 - d. Selection to represent the Defence Services Team at the World Military Games.
 - e. Establishing a National Record in an approved sport event by the governing body of the sport.
 - f. Winning a National Title.
 - g. Should be eligible for Golden Eagle award of the respective sports for the particular year.
 - h. Conduct of the individual and qualities of sportsmanship.
 - j. Being appointed as the Captain of the National Team.
 - k. The runner up to the outstanding sportsman will be awarded the '**ACM WDHSW Goonetilleke Trophy**' based on above criteria.
 - l. The performances claimed for Varatharasa Memorial Trophy or ACM WDHSW Goonetilleke Trophy cannot be claimed for any other special awards.
 - m. The runner up to the outstanding sportsman will be awarded the '**Air Force Sports Council Trophy**' based on above criteria.
 - n. The performances claimed for Flight Lieutenant Priya Abeyweeragunawardane Trophy or Air Force Sports Council Trophy cannot be claimed for any other special awards.
30. The above criteria will be guided by the following points scheme from which the sportsman with the highest number of points shall be adjudged as the winner. However, the Special Awards Committee could recommend a different award winner with justifiable reasons to support the recommendation. It is also to be noted that the award of the trophy is to motivate the respective individual as well as others to strive for high achievements in their

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respective sport and the committee shall have the liberty to make the most appropriate selection. The point scoring system to select the most outstanding sportswomen for the year is as follows:

S/No.	Description	Points
1.	Selection to represent the Country at the Olympic Games or the Commonwealth Games	100
2.	Selection to represent the Country at World Championships or World Cup Tournaments	80
3.	Selection to represent the Country at Asian Games or South Asian Games	60
4.	Selection to represent the Defence Services Team at the World Military Games	40
5.	Establishing a National Record in an approved sport event by the governing body of the sport	40
6.	Winning a National Title	40
7.	Should be eligible for Golden Eagle award of the respective sports for the particular year	40
8.	Conduct of the individual and qualities of sportsmanship	40
9.	Winning of a Medal or Special Award at any of the tournaments mentioned from S/No. 1 to 4 in this table	40
10.	Winning of Special awards presented by the National Body of the respective sport in recognition of the individuals performance over and above the rest of the sportsmen	40
11.	Appointed as the Captain of the National Team	30
Highest achievable points		550

Table-2

31. The two Trophies are illustrated as Appendix '14' to Annex A.

AWARD FOR THE MOST DEDICATED SPORTS PERSONALITY OF THE YEAR

32. An award to the most 'Dedicated Sports Personality' in the Air Force will be made each year on the recommendation of the Chairman of the Games and ratified by the Council. This personality should have contributed to the respective sport/s in the capacity of being a Manager or coach of a team or individual. Claim for Award of the Trophy shall be submitted before the 31st of December each year to the Secretary Air Force Sports Council on the form prescribed in Appendix '10' to Annex A.

33. Selection of the winners for the award shall be carried out by the 'Special Awards Committee' and ratified by the Commander of the Air Force on the recommendation of the President Air Force Sports Council.

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34. The criteria for eligibility shall be as follows:
- a. Should have minimum of 10 years of Service in the Regular Air Force or 10 years of continuous mobilized Service Volunteer Air Force.
 - b. Number of National events won during the period under review.
 - c. Winning of Defence Services.
 - d. Number of players produced to the National body.
 - e. The number of National records established during the period and outstanding performances in premier division one tournaments.
 - f. Improvement made in infrastructure and facilities during the period.
 - g. Should have unblemished conduct since last Appointment/Promotion.
 - j. Organizing/Management ability and sportsmanship

35. The above criteria will be guided by the following points scheme from which the sportsman with the highest number of points shall be adjudged as the winner. However, the Special Awards Committee could recommend a different award winner with justifiable reasons to support the recommendation. It is also to be noted that the award of the trophy is to motivate the respective individual as well as others to strive for high achievements in their respective sport and the committee shall have the liberty to make the most appropriate selection. The point scoring system to be adopted is as follows:

S/No.	Description	Points
1.	Should have minimum of 10 years of Service in the Regular Air Force or 10 years of continuous mobilized Service Volunteer Air Force	20
2.	Number of National events won during the period under review	80
3.	Winning of Defence Services	60
4.	Number of players produced to the National body	10 ea.
5.	The number of National records established during the period and outstanding performances in premier division one tournament	10 ea.
6.	Improvements made in infrastructure and facilities during the period	40
7.	Should have unblemished conduct since last Appointment/Promotion	40
8.	Organizing/Management ability and sportsmanship	40

Table – 3

36. The sport personality who wins this Award could claim for the Award again only after the lapse of two years.

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37. The Trophy is illustrated as Appendix '14' to Annex A.

AWARD FOR THE MOST OUTSTANDING RUGBY PLAYER OF THE YEAR

38. A trophy called the '**Air Chief Marshal Harry Goonethilake**' shall be awarded annually to the outstanding Rugby Player of the Air Force of the year on the recommendations made by the Chairman of Rugger.

39. Selection of the winner for the award shall be carried out by the 'Special Awards Committee' and ratified by the Commander of the Air Force on the recommendation of the President Air Force Sports Council.

40. This trophy is awarded to a member of the Air Force Rugby team in recognition of his contribution towards the overall team performance during the Rugby season. Claim for Award of the Trophy shall be submitted before the 31st of December each year to the Secretary Air Force Sports Council on the form prescribed in Appendix '11' to Annex A.

41. Should be eligible for Golden Eagle award for Rugger for the particular year.

42. Conduct of the individual and qualities of sportsmanship.

43. The Trophy is illustrated as Appendix '14' to Annex A.

AWARD FOR THE MOST OUTSTANDING AIR FORCE SPORTS TEAM OF THE YEAR

44. Two Trophies called '**President Air Force Sports Council Trophy**' shall be awarded annually to the most outstanding Men's and Women's Air Force Sports Team on the recommendations made by the Chairman of Games.

45. Selection of the winners for the award shall be carried out by the 'Special Awards Committee' and ratified by the Commander of the Air Force on the recommendation of the President Air Force Sports Council.

46. Claim for Award of the Trophy shall be submitted before the 31st of December each year to the Secretary Air Force Sports Council on the form prescribed in Appendix '12' to Annex A.

47. The criteria for eligibility shall be as follows:

- a. The trophy for the best team for the year will be awarded to a team that wins a National tournament or become Defence Services Champion. However, in respect of

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the following, sports participants from the Air Force should be placed in thirty percent of the events at National the respective National Championship events.

- (1) Athletics
- (2) Aquatics
- (3) Body Building
- (4) Boxing (Finalist)
- (5) Judo
- (6) Karate
- (7) Squash
- (8) Taekwondo
- (9) Weightlifting
- (10) Wrestling
- (11) Wrestling

b. Awards given by the National Sports Body of the sport to a particular 'Team' in the year under consideration.

c. The number of National Records established as a team and outstanding performances in premier Division one tournaments.

d. Participation and winning of medals and/ or awards by a SLAF Team at International tournaments.

e. The performances claimed for Varatharasa and other Special Awards should not be considered for Best Team Award.

48. The above criteria will be guided by the following points scheme from which the sportsman with the highest number of points shall be adjudged as the winner. However, the Special Awards Committee could recommend a different award winner with justifiable reasons to support the recommendation. It is also to be noted that the award of the trophy is to motivate the respective individual as well as others to strive for high achievements in their respective sport and the committee shall have the liberty to make the most appropriate selection. The point scoring system to be adopted is as follows:

S/No.	Description	Points
1.	Winning of National Tournament	80
2.	Winning of Defence Service Title	60
3.	Awards received from the National Sports Body to a particular team	60
4.	National records established as a team and outstanding performances in the premier division tournaments	40
5.	Participation and winning of medals or awards by a SLAF team at International events	40
6.	Special remarks	40
Highest achievable points		320

Table – 4

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49. The two Trophies are illustrated as Appendix '14' to Annex A.

AWARD FOR THE OUTSTANDING SPORTS UNIT OF THE AIR FORCE

50. A Trophy called '**Vernon Rajapakse Memorial Trophy**' shall be awarded annually to the most outstanding Air Force Sports Unit of the year taking into consideration the Units overall performance at the Inter Unit Games.

51. Selection of the winners for the award shall be carried out by the 'Awards Committee' and ratified by the Commander of the Air Force on the recommendation of the President Air Force Sports Council.

52. The criteria for eligibility shall be as follows:

a. Points for Men's events will be as follows.

- | | | |
|-----|-------------------|--|
| (1) | Champions | – 08 |
| (2) | Runner up | – 05 |
| (3) | If tie | – 03 Points each per team |
| (4) | For participation | – 01 (Including the Champions & Runner-up) |

b. Points for Women's events will be as follows.

- | | | |
|-----|-------------------|--|
| (1) | Champions | – 08 |
| (2) | Runner up | – 05 |
| (3) | If tie | – 03 Points each per team |
| (4) | For participation | – 01 (Including the Champions & Runner-up) |

53. The tabulated points sheet that should be prepared by the respective Games Secretary is attached as Appendix '2' and Appendix '3' to Annex A.

54. The master summary sheet of the entire results of the Inter Unit Games that should be prepared by the Command Sports Officer and submitted to the Special Awards Committee is attached as Appendix '13' to Annex A.

55. The Trophy is illustrated as Appendix '13' to Annex A.

ISSUE OF EQUIPMENT

56. The issuing of sports equipment for the personal utilization will be done as recommended by the Chairman and approved by the President AFSC. Also the numbers should not exceed the declared pool of the sport. (i.e. Soccer 15, Hockey 18 and Cricket 15).

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57. Regulations for funding and allocation of personal sports equipment shall be as follows:

- a. Only the half the cost of items could be met by the CWF and the balance to be met by the individual sportsman/ sportswoman.
- b. The individual components could be worked out on hire purchase scheme either from the CWF itself or from the SIF of the parent units.
- c. Every Sportsman who requests this facility should have at least one year of service left at the time of applying and should be representing the A division team.
- d. The minimum period that each sport is required to use the items purchased, or should re-apply for same under this scheme only after two years.
- e. The respective Chairman/Secretary will have to annually apprise the Air Force Sports Council as to the fact that items purchased under this scheme had not been misused.
- f. After granting the financial assistance requested on this occasion, the next instance will be determined only on the standing of funds etc; in the Command Welfare Fund.

APPOINTMENT OF CAPTAIN AND VICE CAPTAIN

58. Nominations for Captaincy and Vice Captaincy shall be submitted by each Chairman before 31st December each year, to the Secretary Air Force Sports Council and these nominations shall be approved by the President Air Force Sports Council, at the first meeting of the year.

59. The following aspects shall be considered by the Chairman of Games before making their recommendations.

- a. He should possess leadership qualities.
- b. The Coach/Trainer should be consulted where applicable.
- c. A meeting of playing colours men in the game could be summoned so that their view may be obtained.
- d. The captain need not necessary be the senior member of the team or the best exponent of the sport.

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- e. Conduct of the individual and qualities of sportsmanship.
- f. The Captain should justify his place in the team.
- g. Changing of Captains midway during the year is not to be done unless approved by the President, AFSC.

APPOINTMENT OF OFFICIAL COACHES FOR SPORTS

60. The services of qualified coaches available locally could be obtained to coach SLAF teams or individuals. The Chairman of the Games who decides of making use of this facility is requested to notify the President of AFSC. The required details are as follows:

- a. Name of Coach, his experience and qualifications (a comprehensive CV is to be produced).
- b. Agreement under which training will be conducted.
- c. Duration of training and the member/ team that will be trained.
- d. The recommended payment to coach.
- e. Duration of the contract period should not exceed 02 years and extension of the period could be done at the discretion of the Chairman of the particular sport and with the approval of President AFSC. Copy of the contract is to be given to the Secretary AFSC once approval to use the services of the selected coach has been granted by the President AFSC.
- f. Any other relevant details.

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REPORTS REQUIRED TO BE SUBMITTED BY SECRETARIES OF GAMES

61. The following reports shall be submitted by Secretaries in consultation with Chairman of games.
- a. Review of the Sports – before 31st December.
 - b. Estimated breakdown of expenses in respect of each sport, for the following financial year – before 30th June.
 - c. Recommendations for the award /re-award of colours – before 31st December.
 - d. Nominations for Captain, Vice-Captain – before 31st December.
 - e. Sports Calendar for the following year – before 31st December.
 - f. Recommendations for the award of all Special Awards mentioned above – before 31st December.
 - g. Certified extract of sports property book – before 31st December.
 - h. Statements of accounts and supporting documents for previous year – before 31st December.
 - j. Results of events participated during the year– before 31st December.
 - k. Copy of the agreement endorsed by the coach.
 - l. Nominal Roll of the pool highlighting the discharges and new enlistments during the period under review.
 - m. List of players represented the National Team during the period under review.