

**SRI LANKA AIR FORCE SPORTS COUNCIL CONSTITUTION**

**PREAMBLE**

1. The Sri Lanka Air Force Sports Council (AFSC) is constituted to encourage and assist Sports in the Sri Lanka Air Force in such a manner as will raise the standard of sports, encourage the spirit of healthy rivalry and achieve highest possible standards of proficiency in sports. These aims can be achieved by ensuring that the games are played in the true spirit of sportsmanship through dedication and in keeping with the best traditions of the service.

**AIMS AND OBJECTIVES**

2. The aims and objects of the Sports Council are:
- a. To assist, guide, co-ordinate, encourage and control sports in the Air Force in accordance with the rules as adopted by the controlling sports bodies in Sri Lanka of Sports Law, No. 25 of 1973 and its subsequent amendments.
  - b. The administration of funds that are placed under the control of the council.
  - c. To maintain liaison with the Defence Services Sports Board, the other Services and the National controlling Sports Bodies registered under the Sports Law, No. 25 of 1973 and its subsequent amendments.

**MEMBERSHIP**

3. Members of the AFSC shall be Commissioned Officers appointed by the Commander of the Air Force.

**COMPOSITION**

4. The Sports Council shall consist of the following:
- a. The President AFSC, who shall be the Commander of the Air Force or a suitable senior Officer appointed by him.
  - b. The Secretary AFSC, who shall be recommended by the President and ratified by the Commander of the Air Force.
  - c. The Treasurer AFSC, who shall be recommended by the President and ratified by the Commander of the Air Force.
  - d. The Assistant Secretary AFSC, who shall be recommended by the President and ratified by the Commander of the Air Force.

## RESTRICTED

e. The Chairman/Chairperson of the all Air Force Games Committees, all of whom shall be recommended by the President and ratified by the Commander of the Air Force.

f. The Secretaries of all Air Force Games Committees, all of whom shall be recommended by the President and ratified by the Commander of the Air Force.

g. The Assistant Secretaries of all Air Force Games Committees, all of whom shall be recommended by the President and ratified by the Commander of the Air Force.

h. The Commandant/Base Commanders/Commanding Officers from all Independent Sports Formations listed in Para 40 of this Constitution. Where there are amalgamations of Academy/Bases/Stations or Formations (i.e. Tech Formations, combining of Stations) the senior most Commanding Officer shall be the member of the AFSC.

5. All appointments to the Sports Council shall be promulgated in the Command Routine Orders and in Academy/Base/Station/Formation Routine Orders as applicable.

### **MEETINGS**

6. The Sri Lanka Air Force Sport Council shall meet at least once a quarter. A meeting however, may be called at any time on the request of a Chairman/Chairperson, subject to approval by the President AFSC.

### **THE AGENDA**

7. The agenda for any meetings shall be circulated by the Secretary of the AFSC among all members of council, at least two weeks prior to the meeting.

8. The minutes of all meetings shall be recorded and signed by the Secretary AFSC and circulated to all members before their adoption.

### **VOTING**

9. Each member specified in para 04 above of the Sports Council shall be entitled to one vote provided however, that in the event of an equality of votes for or against a particular resolution, the presiding member shall have a second or casting vote.

### **THE QUORUM**

10. The quorum for any meeting shall be twenty five (25).

RESTRICTED

**PRESIDENT AIR FORCE SPORTS COUNCIL**

11. The President AFSC will be directly responsible for achieving the aims and objectives of the AFSC. The President is to approve/control all the payments effected through the funds available to AFSC.

**SECRETARY AIR FORCE SPORTS COUNCIL**

12. The duties of the Secretary AFSC shall be:

- a. The Secretary AFSC will be responsible to the President AFSC for the administration of all matters pertaining to the Sports Council and to execute financial control over routine expenditure.
- b. To be responsible for the security and safe custody of all documents and property belonging to the Sports Council and maintain a property book and an inventory in respect of the items.
- c. To budget expenses annually in liaison with respective Chairmen of Sports for all sports pools and ensure that expenditures are kept within the budgeted amount with the approval of the President AFSC.
- d. Handle the administration of the foreign tours/tournaments of pool players and officials, i.e. paying of airfare, other allowances, obtaining MOD approval etc. through CWF with the approval of the President AFSC.
- e. To arrange AFSC meetings as directed by the President AFSC and keep correct records of the proceeding.
- f. Ensure that every sports entity is nominated with a Chairman, Secretary, Assistant Secretary, WO I/C, Manager, Coach, Trainer, Captain and Vice-Captain.
- g. To maintain nominal rolls of players in respective pools with details of officials.
- h. To maintain a record of National, Defence Services and Air Force Coloursmen, their outstanding sports achievements and initiate action to appropriately record on personal files.
- j. To handle the enlistment and other administration of the new Sportsmen/Sportswomen.
- k. To administer the Nutrition fund of SLAF Sports players in liaison with Command Catering Officer.
- m. To arrange to award incentives to the players who perform well in as per AFO - 691.

## RESTRICTED

- n. To ensure the demands placed by Chairman of Sports to purchase sports clothing and equipment for SLAF Sports pools are duly actioned through EPAS system from Demand stage to allocation of EPAS reference number to collect items from S&MD SLAF Base Kat after delivery.
- p. To arrange the Annual Report of AFSC with the inputs of all Chairmen Sports and CSO.
- q. He shall be a member of the Colour Awards Committee and the Disciplinary Committee.
- r. He shall be the Secretary, DSSB when the turn is for the Air Force to take over DSSB duties and shall be the Officer representing the Air Force in the DSSB.
- s. To obtain updated copies of Constitutions of all National Sports Bodies and to liaise with relevant bodies in respect of policy matters.
- t. To maintain the Sports Law Act and Subsidiary Legislation promulgated under the act and ensure incorporation of all amendments promulgated from time to time.
- u. To give adequate media coverage to SLAF Sports achievements and maintain rapport with the media.
- v. Detailing cheering parties as requested by the respective Chairman Sports with the approval of the President.
- w. To ensure that all Inter Unit tournaments are conducted in accordance with the Sports Council Policy and directives.
- x. To arrange Trophies, Medals, Certificates and handover same to CSO to arrange same in finals in every inter unit game.

### **TREASURER AIR FORCE SPORTS COUNCIL**

13. The Treasurer of the Sports Council shall be the Treasurer of the Command Welfare Fund (CWF) and his duties shall be:

- a. To maintain all relevant accounts of funds received and expended by the council and all transaction in respect of which recoveries take place and the assets and liabilities of the Council.
- b. To maintain all relevant documents in accordance with the rules laid down for non-public accounting in the Air Force.
- c. To co-ordinate all estimates recommended by the Council and submit them to the Commander of the Air Force through the President AFSC for approval.

## RESTRICTED

- d. To make available funds, within the approved allocation to the respective Secretaries of games as and when necessary.
- e. To ensure that all Secretaries of games submit certified statements of accounts in respect of their games together with all supporting documents, bills, invoice and receipts by 31<sup>st</sup> December each year.
- f. To make available funds as and when required only with prior concurrence of the Chairman of respective games.
- g. To ensure that sports items purchased through funds of the CWF are transferred to relevant Inventories or the Service Institutes Funds as non-public property after obtaining approval of the Commander of the Air Force on the recommendation by President AFSC.
- h. To advice the President and Secretary, of any deviation of expenditure from the budget.
- j. He shall be the Treasurer of the Defence Services Sports Board (DSSB) when the Air Force takes over DSSB.

### **ASSISTANT SECRETARY AIR FORCE SPORTS COUNCIL**

14. The Assistant Secretary AFSC shall assist the Secretary AFSC in carrying out his duties and ensure the smooth administration of the Air Force Sports Council.

### **GAMES/SPORTS**

15. The Games and Sports recognized and controlled by the Council shall be as follows:

a. **Command Sports**

- (1) Aquatic Sports
  - (a) Swimming
  - (b) Triathlon
  - (c) Life Saving
  - (d) Water Polo
- (2) Athletics
- (3) Badminton
- (4) Basketball
- (5) Boxing
- (6) Cricket

Amended  
Feb 2019

RESTRICTED

- (7) Cycling
- (8) Golf
- (9) Hockey
- (10) Netball
- (11) Rugger
- (12) Shooting
- (13) Soccer
- (14) Squash
- (15) Volleyball (Beach volleyball to be arranged with same pool)

b. **Non-Command Sports**

- (1) Archery
- (2) Billiards
- (3) Carrom
- (4) Elle
- (5) Judo
- (6) Karate
- (7) Pickle Ball
- (8) Table Tennis
- (9) Taekwondo
- (10) Tennis
- (11) Wrestling
- (12) Baseball
- (13) Bodybuilding
- (14) Chess
- (15) Handball
- (16) Kabbadi
- (17) Motor Racing
- (18) Rowing (Canoeing and Kayaking)
- (19) Weightlifting
- (20) Wushu

Amended  
Feb 2019

c. **Display Sports**

(1) Sky Diving

(2) Angampora

Amended  
Feb 2019

16. The President of the AFSC reserves the right to introduce any new Game or Sport on the approval by the Commander of the Air Force.

**GAMES COMMITTEES**

17. Each game and sport mentioned in Para 15 above shall consist of a Games Committee. The composition of games committees shall be as follow:

- a. Chairman of the Game/Sport.
- b. Secretary of the Game/Sport.
- c. Assistant Secretary of the Game/Sport.
- d. Manager of the Game/Sport.

**CHAIRMAN/ CHAIRPERSON OF GAMES**

18. A Chairman/Chairperson for each game played at the Air Force level shall be appointed by the President of the AFSC with the concurrence of the Commander of the Air Force and shall be responsible for the organization, administration and control of the game in accordance with the constitution. The Chairman/Chairperson is to appoint a member from his/her committee to represent the AFSC in the National Body of the game.

**SECRETARIES OF GAMES**

19. The Secretary of games shall be nominated by the respective Chairman/Chairperson for approval by the President AFSC.

20. The Secretary of games shall be responsible to the Chairman/Chairperson for the following:

- a. To organize and administer the game in accordance with the policy laid down by the AFSC and the instructions of the Chairman of the game.
- b. To keep a record of all income and expenditure and to submit a certified statement of accounts together with all relevant supporting vouchers to Treasurer by the 31<sup>st</sup> day of December in each year.
- c. To ensure the safe custody of all sports equipment in his/her charge and maintain a property book.
- d. To ensure safe custody of all files applicable to the respective game/sport.

## RESTRICTED

- e. To keep all members of the Council and all Formations informed of all activities pertaining to the game for which he/she is responsible and to ensure that fixtures do not clash with other Air Force or Defence Services fixtures and training camps.
- f. To ensure that the game is conducted in accordance with the Inter Unit Tournament Sports Calendar as approved by the Sports Council and in fact carryout sub tournaments at least four weeks prior to the commencement of the Inter Unit Tournament.
- g. To circulate organization notes in respect of the game to all formations and members of the Sports Council at least four weeks prior to the commencement of the Inter Unit Tournament.
- h. To recommend to the Chairman, the name of an Officer to be appointed as the Assistant Secretary, SNCO as the manager and JNCO as the Assistant Manager respectively.
- j. To submit the full details and results of the Inter Unit Tournaments to the Secretary AFSC and Command Sports Officer no later than fourteen (14) days of completion of the tournament.
- k. To maintain liaison with the National Body of the respective sport.
- m. To submit the following:
  - (1) Report of the activities of the year.
  - (2) Sports Calendar of the year.
  - (3) Recommendations for the nomination of Captain and Vice-Captain.
  - (4) Recommendations for the award/re-award of colours.
  - (5) Nomination for the Special Awards.
- n. To arrange fixtures with outside teams and decide on teams participation.
- p. Arrange coaching camps as required with the approval of the Chairman of the Sport.
- q. To forecast the requirement of sports equipment, gear and clothing for the following sports year well in advance and project same to the Secretary of the AFSC before 30<sup>th</sup> of June every year.

### **ASSISTANT SECRETARY AND MANAGER**

21. The duties of the Assistant Secretary and Manager shall be delegated by the Chairman/Secretary of the Games Committee.



## RESTRICTED

### **EXPENDITURE**

22. The AFSC shall provide funds through the CWF for following purposes:

- a. Entry fees for participation in Local and International Tournaments.
- b. Annual Affiliation fees for membership in the National Sports Federation.
- c. Payment of the annual contribution to the Defence Services Sports Board.
- d. Payment for meals and nourishments at Tournaments participated by the Air Force Teams. The following amounts are eligible only for the coach, manager, team members and reserves that have been entered for the event through the official entry forms paid on per day basis. The value for Dinner will be paid only if the team is required to stay overnight. These amounts are to be revised every five (05) years.

(1)	Breakfast	-	Rs. 150.00
(2)	Lunch	-	Rs. 375.00
(3)	Evening Tea	-	Rs. 135.00
(4)	Dinner	-	Rs. 240.00
(5)	Nourishments	-	Rs. 400.00

Amended  
Feb 24

e. Ground/Court/Swimming pool hiring charges and rentals. However, every endeavor should be made by the Games Committees to utilize available Air Force facilities to minimize additional cost on the Sports Fund.

f. Expenditure on Training Camps, Inter Unit Tournaments, Miscellaneous sports expenditure such as ground/court hiring charges etc; as approved by the President AFSC.

23. The AFSC shall provide funds through the Public Vote for following purposes:

- a. Purchase of Sports property, Sports equipment, Sports Clothing and Gear with the written approval of the President AFSC (through Votes allocated to the AFSC and CSO).
- b. Purchase of nourishment for Air Force Sports Teams (through Vote allocated to the Command Catering).

### **FINANCIAL YEAR**

24. The financial year of the AFSC shall be from 1<sup>st</sup> January to 31<sup>st</sup> December.

## RESTRICTED

### **ESTIMATES**

25. The Secretaries of all sports shall submit the financial estimates related to purchases and other expenditure as follows:

a. Financial estimates of expenditure in respect of each game for which funds are required by the CWF shall be submitted to the Treasurer not later than 1<sup>st</sup> December each year. Such estimates shall give full details to indicate the expenditure to be incurred as follows:

- (1) Entry/Affiliation Fees.
- (2) Inter Unit /Defence Service Competitions.
- (3) Coaching and Training fees/Camps (A separate request to be forwarded).
- (4) Material and repairs to equipment.
- (5) Hiring of Grounds.
- (6) Trophies and Certificates.
- (7) Incidentals.
- (8) Refreshments/Entertainments.

b. Financial estimates in relation to purchases from public funds shall be submitted by all Secretaries detailing the expenditure that will be incurred by each sport for the year to the Secretary AFSC before 30<sup>th</sup> June each year.

### **COMMITTEES OF MANAGEMENT**

26. Apart from the Committee for the administration of each game, the following Committees shall be appointed:

a. **Disciplinary Committee**

- (1) President AFSC.
- (2) Secretary AFSC.
- (3) Chairman of the Game concerned.
- (4) A Senior Officer nominated by the Commander of the Air Force.

b. **Selection Committee**

- (1) Chairman of the Game.
- (2) Secretary of the Game.

RESTRICTED

- (3) Coach and Assistant Coaches.
- (4) Captain and Vice-Captain.
- (5) Any other person nominated by the Chairman of the Game.
- c. **Finance Committee**
  - (1) President AFSC.
  - (2) Secretary AFSC.
  - (3) Treasurer AFSC.
- d. **Tournament Committee (For each game)**
  - (1) Chairman of the Game.
  - (2) Secretary of the Game.
  - (3) Assistant Secretary of the Game.
- e. **Colours Award Committee**
  - (1) President who is not a Chairman of a Sport.
  - (2) Three members of the AFSC elected by the AFSC.
  - (3) Secretary of the AFSC (Ex-Officio).
- f. **Special Awards Committee**
  - (1) President shall be the C of S.
  - (2) Two members of the AFBM appointed by the Cmdr of the AF (preferably non-members of the AFSC).
  - (3) A Secretary who shall be elected by the Cmdr of the AF on the recommendation of the President AFSC.

**PARTICIPATION AND ELIGIBILITY FOR INTER UNIT GAMES AND AIR FORCE SPORTS TEAMS**

27. Eligibility to represent a team at the Inter Unit Games shall be as follows:

- a. An Officer, Airman/Airwomen or a Civilian Employee working permanently in the AF shall play/represent only the unit to which he/she is posted with the following exception:

All trainees on attachment to training establishments at the time entries closed for a particular Inter Unit to be allowed to represent the particular training station.

RESTRICTED

b. Volunteer Officers and Airmen/Airwomen mobilized for duties shall represent the formation to which they are posted.

c. An Officer, Airman/Airwoman or Civilian who is on the posted strength of any Sports Unit on the date on which entries close and who is subsequently posted out, shall still be eligible to represent that Sports Unit in the sport/game for which he/she has been entered.

d. Participation of Sports personnel including the management, who are in any of the Sports teams/committee registered under the AFSC, at the Inter Unit Games are allowed subjected to following conditions.

(1) Any sports personnel who are presently a member of a respective sports pool registered under AFSC is not allowed to participate in any Inter-Unit Games during their tenure in a sports pool.

(2) Sports personnel who have withdrawn from a respective sports pool under any circumstances (i.e. medical, low performance, discipline, etc.) are not allowed to participate in any Inter-Unit Games for a period of one (01) Calendar Year w.e.f. date of withdrawal from the respective sports pool.

(3) Sports personnel who have withdrawn from a respective sports pool under any circumstances (i.e. medical, low performance, discipline, etc.) shall not be allowed to participate in the respective Inter-Unit Games of the sport which he/she represented until completion of two (02) Calendar Years w.e.f. date of withdrawal from the respective sports pool.

(4) Personnel who are serving as management committee of a respective sports discipline shall not be allowed to participate in the respective Inter-Unit Game during his/her tenure.

(5) Any personnel who are not permanently posted to a sports pool but represented SLAF/Sri Lanka in any Games (Any International Games, Nationals, Defence Services Games, etc.) are not allowed to participate for the respective Inter-Unit Games of the sport which he/she represented SLAF/Sri Lanka for a period of one (01) Calendar Year w.e.f. from the date of such representation.

Amended  
May 23

e. When introducing new games to the inter unit games, it should have two years of trial period and from the 03<sup>rd</sup> year onwards the winners are entitled for the points.

28. Eligibility to represent the AF at Games/Sports shall be as follows:

a. An Officer or Airman/Airwoman could represent the AF at only two Games/Sports, unless special approval is given by the President of the AFSC.

b. Representation of the AF team at the Defence Services Games shall be governed by the constitution of the Defence Services Games.

## RESTRICTED

29. All AF Establishments could participate for District Tournaments conducted by governing sports bodies with the prior approval of the President AFSC with the recommendation of respective Chairman of the sport. Becoming district champions will not be an eligibility to represent SLAF as a separate team in any form of higher tournament or be eligible for AF Colours and Special Awards.

### **AIR FORCE PERSONNEL REPRESENTING OUTSIDE ORGANIZATIONS**

30. No member of the Regular AF or Volunteer AF (whilst mobilized) shall represent any outside club or organization without the prior written permission of the President Sports Council, on a recommendation made by the Chairman of the particular game.

31. Permission if granted, may be withdrawn at any time.

32. No serving member of the AF shall be permitted to play against the AF team in any tournament.

### **AIR FORCE PERSONNEL HOLDING OFFICE IN A NATIONAL SPORTS CONTROLLING BODY**

33. No member of the Regular AF or Volunteer AF shall (whilst mobilization) hold office as an Office bearer or committee/council member or licensed referee/umpire of any National Sports Body unless:

a. He has been granted permission by the Cmdr of the AF on the recommendation of the AFSC to accept any appointment as an Office bearer or licensed referee/umpire of the National Sports Body.

b. He has been nominated by the Sri Lanka AFSC to be the AF representative on the general Committee/Council of the National Sports Body.

c. The Sports body is duly registered under the sports Law Act No. 25 of 1973.

### **DISCIPLINE AND CONDUCT OF AIR FORCE SPORTSMEN/SPORTSWOMEN AND OFFICIALS**

34. Any member of the AF whose conduct on or off the sports field has been found wanting, may be suspended and/or subject to other disciplinary action by the President AFSC, with the concurrence of the Cmdr of the AF.

35. Any member of the AF who has been found guilty of 'doping' or using any form of banned performance enhancing substance, may be suspended and/or subject to other disciplinary action by the President AFSC, with the concurrence of the Cmdr of the AF in addition to the ruling given by the National Body of the respective Sport.

**PRIORITY CLAIM ON PLAYERS**

36. The order of priority of claim on players shall be:
- a. National or trial matches for the selection of a team to represent the Nation.
  - b. Defence Services Tournament matches.
  - c. Inter Services matches.
  - d. AF representative matches or organized practices as an AF Team for a major tournament.
  - e. Premier 'A' division fixtures where the AF is not participating in the same tournament.
  - f. Inter Unit matches.
  - g. Other club matches (if approval to play has been given by the Chairman).

**INTER UNIT COMPETITIONS**

37. The competitive tournaments/meets within the SLAF will be conducted on the basis of 'Independent Sports Units' formed for such purposes. Therefore, such divided Independent Sports Units will be allocated a Flag for identification.

38. All Inter Unit tournaments/meets are to be conducted in accordance with rules and by-laws of respective national/controlling body in Sri Lanka registered under the Sports Law.

39. Unless otherwise directed by the AFSC, all team games shall be played in two divisions, with the previous year's Winner and Runner-up being seeded in the two divisions.

40. The self-accounting units and the amalgamation of units given hereunder shall be considered an '**Independent Sports Unit**' for inter unit tournaments. However, the AFSC from time to time may change the composition in the best interest of fostering AF Sports.

- a. SLAF Stn Cbo (Including DSCSC Makola, Batalanda, or any other detachment coming under the administrative purview of SLAF Stn Cbo).
- b. SLAF Base Kat (Including S&MD, ASD, EP&AU, Agro Unit, Hospital, Dental Unit, No. 03 L&R Wing, Equ Sec, OADC Centre, and SLAF Stn Mir).
- c. No. 26 Regt Wing SLAF Base Kat (Including SLAF Band, No. 43 Colour Wing, Air Dog Unit, CBRNE Wing, No. 62 INT Wing, Fire School and Fire Tender Maintenance Sqn).
- d. Technical Formations SLAF Base Kat (Including AEW, GEW, MTR&OW, No. 01 E&T Wing, No.02 Sqn, No.05 Sqn, No.10 Sqn, AOW, R&D Wing, No.01 ADRS, AR&OW, RMW, CEW, M&EE Wing and CMW).
- e. SLAF Base Rma (Including No.27 Regt Wing, SLAF WPU, Hospital, No.02 L&R Wing, CEMU, KDU, SLAF Stn Kgl and SLAF Stn Ktk).

Amended  
Feb 24

RESTRICTED

- f. Technical Formations SLAF Base Rma (Including AF Museum, ASW, No. 2 E&TE Wing, No. 1 IT Wing, No. 04 Sqn, No. 08 Sqn, CFSI, Helitours Flight, AFC Wing and No.61 Flight).
- g. SLAF Base Anu (Including No. 21 Regt Wing, No. 33 LBAD Wing, No. 6 Sqn, SLAF Stn Plv and SLAF Stn Mow).
- h. SLAF Academy Cby (Including No. 1 FTW, Hospital, No. 03 Maritime Sqn, No. 24 Regt Wing, JC&SC, GTW, NCO Mgt School, No. 6 ADRS and No. 1 L&R Wing).
- j. SLAF Base Vna (Including No. 111 UAV Sqn, No. 2 ADRS, No. 23 Regt Wing, No. 2 MTR&OW, No. 61 Int Wing, SLAF RTS Vanni, SLAF Det Mamaduwa and SLAF Det Madukanda).
- k. SLAF Base Hin (Including No. 7 Sqn, No.25 Regt Wing, No.9 Sqn, No.2 S&MD and SLAF Stn Sgr).
- m. SLAF CTS Dla (Including No. 30 Regt Wing, SLAF Stn Wla and SLAF Stn Pgl).
- n. SLAF TTS Eka (Including No. 40 Regt Wing, No.2 IT Wing).
- p. SLAF Stn Amp (Including Para School, Sniper School, Regiment Training School, No.39 Regt Wing and SLAF Stn Bcl).
- q. SLAF Stn Ply (Including SLAF Stn Mtv and SLAF Stn Irm)
- r. SLAF Stn BIA (Including No. 31 Regt Wing).

Amended  
Feb 24

41. The Chairman of the respective game will organize the Inter Unit Competitions as per the annual calendar.

42. The existing trophies for Inter Unit Tournaments are to be awarded to the winners.

43. The Unit which obtains the highest number of points after completion of all games is to be awarded the 'Vernon Rajapaksha Memorial Trophy', while the runner-up is awarded the Air Chief Marshal MJT De S Gunawardana Memorial Trophy.

Amended  
Dec 2016

44. The allocation of points for the wining, runner-up team and participating teams at each game/sports are as follows.

- a. Points for Men's events will be as follows:

RESTRICTED

Annual Basis	Points	Over a two years of period	Points
Champions	06	Champions	08
Runner-up	04	Runner-up	05
If Tied	03	If Tied	03
For participation	01	For participation	01

- b. Points for Women's events will be as follows:

Annual Basis	Points	Over a two years of period	Point
Champions	06	Champions	08
Runner-up	04	Runner-up	05
If Tied	03	If Tied	03
For participation	01	For participation	01

Amended  
Mar 2025

45. The 'Disciplinary Committee' will be responsible to conducting an inquiry into complains against AF Establishments, who violates the rules and regulations and give an appropriate judgment.

46. The guideline in conducting Inter Unit Championships in order to maintain uniformity and sporting traditions appears as **Appendix 16** to Annex 'A' to this order.

Amended  
Feb 24

**TOURS ABROAD**

47. Prior to negotiating a tour abroad, the Cmdr's prior approval is required.

48. The following types of International events will considered by the AFSC with regard to granting of financial assistance:

- a. Olympic Games.
- b. Commonwealth Games.
- c. World Championships.
- d. Asian Games.
- e. South Asian Games.
- f. World Military Games.
- g. Participation of any other international tournament representing the SLAF.

49. The financial assistance for such tours will be considered on the following basis:



RESTRICTED

a. **National Level (Players).**

(1) Half the cost of air passage is provided, if no payment is being made from any other sources. The National Body should inform this in writing.

(2) **Rs. 5,000/=** per day up to a maximum of eight (08) days to be paid as out of pocket expenses if the tour is to a South Asian or South East Asian Country.

Amended  
Feb 24

(3) **Rs. 6,000/=** per day up to a maximum of eight (08) days to be paid as out of pocket expenses if the tour is to a European, Far East or Middle East Country.

Amended  
Feb 24

(4) The number of days counted for the payment shall be the dates of the actual event.

(5) These rates are to be revised every five (05) years.

b. **National Level (Officials).**

(1) Half the cost of air passage is provided, if no payment is being made from any other sources. The National Body should inform this in writing.

(2) **Rs. 4,000/=** per day up to a maximum of eight (08) days to be paid as out of pocket expenses if the tour is to a South Asian or South East Asian Country.

Amended  
Feb 24

(3) **Rs. 5,000/=** per day up to a maximum of eight (08) days to be paid as out of pocket expenses if the tour is to a European, Far East or Middle East Country.

Amended  
Feb 24

(4) The number of days counted for the payment shall be the dates of the actual event.

(5) These rates are to be revised every five (05) years.

c. **Air Force Level (Player or Official).**

(1) Cost of Air Passage to be provided by the AF.

(2) **Rs. 6,000/=** per day up to a maximum of eight (08) days to be paid as out of pocket expenses as decided by the President AFSC depending on the Country being toured.

Amended  
Feb 24

(3) Any additional expenses to be taken up at the AFBM.

(4) These rates are to be revised every five (05) years.

## RESTRICTED

50. An individual who represents Sri Lanka as a player or official will be provided half the cost of Airfare only on two occasions per year.

### **AWARDING INCENTIVES FOR SPORTS ACHIEVEMENTS**

51. With the intention of motivating the sportsmen and sportswomen to achieve further heights in their respective sport disciplines, awarding of incentives have been introduced. The procedure for awarding incentives for the achievements will be done as prescribed in AFO-691.

52. These incentives will be one or a combination of the following:

- a. Monetary award.
- b. Promotion.
- c. Letter of Appreciation.

### **COACHING CAMPS**

53. The CWF is to render assistance to sportsmen/sportswomen who undergo on training, for major tournaments/National team selections. Funds shall be approved for only two coaching camps per year totaling 20 up to days as follows:

- a. Breakfast - Rs.150.00
- b. Lunch - Rs.375.00
- c. Evening Tea - Rs.135.00
- d. Dinner - Rs.240.00
- e. Nourishments - Rs.400.00

Amended  
Feb 24

54. The Chairman/Chairperson of the game must request such assistance from the AFSC in writing. The release of funds and the number of players eligible must be approved by the President AFSC. If the number of days for a coaching camp requires to be increased, it can be done by the President AFSC, provided it is as requested by the Chairman of the game concerned.

### **RULES AND INSTRUCTIONS**

55. The Standing Rules and Instructions made under this constitution as By-Laws appear at Annex 'A', which have been amplified through supporting Appendices. Such rules may be revised from time to time by the AFSC with the concurrence of the Cmdr of the AF.

56. Any matter not provided for in this constitution or standing rules shall be considered by the President AFSC who shall forward the recommendations to the Cmdr of the AF for a decision.

RESTRICTED

**AMENDMENTS TO THE CONSTITUTION**

57. This Constitution or the Standing Rules and Instructions shall only be amended as given below:

- a. By the Cmdr of the AF.
- b. By the President of AFSC with approval of the Council subject to ratification by the Cmdr of the AF.
- c. The Board appointed by the Cmdr of the AF.

RESTRICTED

**AWARD FOR THE MOST OUTSTANDING SPORTSMAN OF THE YEAR**

20. A trophy called the '**Flight Lieutenant A Varatharasa Memorial Trophy**' shall be awarded annually to the outstanding Air Force Sportsman of the year on the recommendations made by the Chairman of Games. || Amended Feb 2024

21. Selection of the winners for the award shall be carried out by the 'Special Awards Committee' and ratified by the Commander of the Air Force on the recommendations of the President Air Force Sports Council.

22. The award shall be for an all-round sports record or for any noteworthy achievement in respect of one particular sport. Claim for Award of the Trophy shall be submitted before the 31<sup>st</sup> of December each year to the Secretary Air Force Sports Council on the form prescribed in Appendix '9' to Annex 'A'.

23. The criteria for eligibility shall be as follows:

- a. Selection to represent the Country at the Olympic Games or the Commonwealth Games.
- b. Selection to represent the Country at World Championships or World Cup Tournaments.
- c. Selection to represent the Country at Asian Games or South Asian Games.
- d. Selection to represent the Defence Services Team at the World Military Games.
- e. Establishing a National Record in an approved sport event by the governing body of the sport.
- f. Winning a National Title.
- g. Should be eligible for Golden Eagle award of the respective sports for the particular year.
- h. Conduct of the individual and qualities of sportsmanship.
- j. Being appointed as the Captain of the National Team.
- k. The runner-up to the outstanding sportsman will be awarded the '**ACM WDHSW Goonetilleke Trophy**' based on above criteria.
- m. The performances claimed for '**Flight Lieutenant A Varatharasa Memorial Trophy**' Trophy or ACM WDHSW Goonetilleke Trophy cannot be claimed for any other special awards. || Amended Feb 2024

24. The above criteria will be guided by the following points scheme from which the sportsman with the highest number of points shall be adjudged as the winner. However, the Special Awards Committee could recommend a different award winner with justifiable reasons to support the recommendation. It is also to be noted that the award of the trophy is to motivate the respective individual as well as others to strive for high achievements in their respective sport and the committee shall have the liberty to make the most appropriate selection.

RESTRICTED

25. The point scoring system to select the most outstanding sportsmen for the year is as follows:

S/No.	Description	Points
1.	Selection to represent the Country at the Olympic Games or the Commonwealth Games	100
2.	Selection to represent the Country at World Championships or World Cup Tournaments	80
3.	Selection to represent the Country at Asian Games or South Asian Games	60
4.	Selection to represent the Defence Services Team at the World Military Games	40
5.	Establishing a National Record in an approved sport event by the governing body of the sport	40
6.	Winning a National Title	40
7.	Should be eligible for Golden Eagle award of the respective sports for the particular year	40
8.	Conduct of the individual and qualities of sportsmanship	40
9.	Winning of a Medal or Special Award at any of the tournaments mentioned from S/No. 1 to 4 in this table	40
10.	Winning of Special awards presented by the National Body of the respective sport in recognition of the individuals performance over and above the rest of the sportsmen	40
11.	Appointed as the Captain of the National Team	30
Highest achievable points		550

**Table – 1**

26. The two Trophies are illustrated as **Appendix ‘15’** to Annex ‘A’.

|| Amended  
Feb 2024

**AWARD FOR THE MOST OUTSTANDING SPORTSWOMAN OF THE YEAR**

27. A Trophy called ‘**Flight Lieutenant Priya Abeyweeragunawardane Trophy**’ shall be awarded annually to the most outstanding Air Force Sportswoman of the year on the recommendations made by the Chairman of Games.

28. Selection of the winners for the award shall be carried out by the ‘Special Awards Committee’ and ratified by the Commander of the Air Force on the recommendation of the President Air Force Sports Council.

29. The award shall be for an all-round sports record or for any noteworthy achievement in respect of one particular sport. Claim for Award of the Trophy shall be submitted before the 31<sup>st</sup> of December each year to the Secretary Air Force Sports Council on the form prescribed in Appendix ‘9’ to Annex ‘A’.

30. The criteria for eligibility shall be as follows:

- a. Selection to represent the Country at the Olympic Games or the Commonwealth Games.

RESTRICTED

- b. Selection to represent the Country at World Championships or World Cup Tournaments.
- c. Selection to represent the Country at Asian Games or South Asian Games.
- d. Selection to represent the Defence Services Team at the World Military Games.
- e. Establishing a National Record in an approved sport event by the governing body of the sport.
- f. Winning a National Title.
- g. Should be eligible for Golden Eagle award of the respective sports for the particular year.
- h. Conduct of the individual and qualities of sportsmanship.
- j. Being appointed as the Captain of the National Team.
- k. The runner-up to the outstanding sportswoman will be awarded the **‘President Air Force Sports Council Trophy’** based on above criteria.
- l. The performances claimed for **Flight Lieutenant Priya Abeyweeragunawardane** Trophy or **President Air Force Sports Council Trophy** cannot be claimed for any other special awards.

31. The above criteria will be guided by the following points scheme from which the sportswoman with the highest number of points shall be adjudged as the winner. However, the Special Awards Committee could recommend a different award winner with justifiable reasons to support the recommendation. It is also to be noted that the award of the trophy is to motivate the respective individual as well as others to strive for high achievements in their respective sport and the committee shall have the liberty to make the most appropriate selection. The point scoring system to select the most outstanding sportswomen for the year is as follows:

S/No.	Description	Points
1.	Selection to represent the Country at the Olympic Games or the Commonwealth Games	100
2.	Selection to represent the Country at World Championships or World Cup Tournaments	80
3.	Selection to represent the Country at Asian Games or South Asian Games	60
4.	Selection to represent the Defence Services Team at the World Military Games	40
5.	Establishing a National Record in an approved sport event by the governing body of the sport	40

RESTRICTED

6.	Winning a National Title	40
7.	Should be eligible for Golden Eagle award of the respective sports for the particular year	40
8.	Conduct of the individual and qualities of sportsmanship	40
9.	Winning of a Medal or Special Award at any of the tournaments mentioned from S/No. 1 to 4 in this table	40
10.	Winning of Special awards presented by the National Body of the respective sport in recognition of the individuals performance over and above the rest of the sportsmen	40
11.	Appointed as the Captain of the National Team	30
Highest achievable points		550

**Table-2**

32. The two Trophies are illustrated as **Appendix '15'** to Annex 'A'.

|| Amended  
Feb 2024

**AWARD FOR THE MOST DEDICATED SPORTS PERSONALITY OF THE YEAR**

33. An award to the most 'Dedicated Sports Personality' in the Air Force will be made each year on the recommendation of the Chairman of the Games and ratified by the Council. This personality should have contributed to the respective sport/s in the capacity of being a Manager or Coach of a team or individual. Claim for Award of the Trophy shall be submitted before the 31<sup>st</sup> of December each year to the Secretary Air Force Sports Council on the form prescribed in Appendix '10' to Annex 'A'.

34. Selection of the winners for the award shall be carried out by the 'Special Awards Committee' and ratified by the Commander of the Air Force on the recommendation of the President Air Force Sports Council.

35. The criteria for eligibility shall be as follows:

- a. Should have minimum of 10 years of Service in the Regular Air Force or 10 years of continuous mobilized Service Volunteer Air Force.
- b. Number of National events won during the period under review.
- c. Winning of Defence Services.
- d. Number of players produced to the National body.
- e. The number of National records established during the period and outstanding performances in premier division one tournaments.
- f. Improvement made in infrastructure and facilities during the period.
- g. Should have unblemished conduct since last Appointment/Promotion.
- h. Organizing/Management ability and sportsmanship

RESTRICTED

36. The above criteria will be guided by the following points scheme from which the sportsman with the highest number of points shall be adjudged as the winner. However, the Special Awards Committee could recommend a different award winner with justifiable reasons to support the recommendation. It is also to be noted that the award of the trophy is to motivate the respective individual as well as others to strive for high achievements in their respective sport and the committee shall have the liberty to make the most appropriate selection. The point scoring system to be adopted is as follows:

S/No.	Description	Points
1.	Should have minimum of 10 years of Service in the Regular Air Force or 10 years of continuous mobilized Service in the Volunteer Air Force	20
2.	Number of National events won during the period under review	80
3.	Winning of Defence Services	60
4.	Number of players produced to the National body	10 ea.
5.	The number of National records established during the period and outstanding performances in premier division one tournament	10 ea.
6.	Improvements made in infrastructure and facilities during the period	40
7.	Should have unblemished conduct since last Appointment/Promotion	40
8.	Organizing/Management ability and sportsmanship	40

**Table – 3**

37. The sport personality who wins this Award could claim for the Award again only after the lapse of two years.

38. The Trophy is illustrated as **Appendix ‘15’** to Annex ‘A’.

|| Amended  
Feb 2024

**AWARD FOR THE MOST OUTSTANDING RUGBY PLAYER OF THE YEAR**

39. A trophy called the ‘**Air Chief Marshal Harry Goonethilake**’ shall be awarded annually to the outstanding Rugby Player of the Air Force of the year on the recommendations made by the Chairman of Rugger.

40. Selection of the winner for the award shall be carried out by the ‘Special Awards Committee’ and ratified by the Commander of the Air Force on the recommendation of the President Air Force Sports Council.

41. This trophy is awarded to a member of the Air Force Rugby team in recognition of his contribution towards the overall team performance during the Rugby season. Claim for Award of the Trophy shall be submitted before the 31<sup>st</sup> of December each year to the Secretary Air Force Sports Council on the form prescribed in Appendix ‘11’ to Annex ‘A’.

42. Should be eligible for Golden Eagle award for Rugger for the particular year.



43. Conduct of the individual and qualities of sportsmanship.

44. The Trophy is illustrated as **Appendix '15'** to Annex 'A'.

|| Amended  
Feb 2024

**AWARD FOR THE MOST OUTSTANDING AIR FORCE SPORTS TEAM OF THE YEAR**

45. Two Trophies called '**President Air Force Sports Council Trophy**' shall be awarded annually to the most outstanding Men's and Women's Air Force Sports Team on the recommendations made by the Chairman of Games.

46. Selection of the winners for the award shall be carried out by the 'Special Awards Committee' and ratified by the Commander of the Air Force on the recommendation of the President Air Force Sports Council.

47. Claim for Award of the Trophy shall be submitted before the 31<sup>st</sup> of December each year to the Secretary Air Force Sports Council on the form prescribed in Appendix '12' to Annex 'A'.

48. The criteria for eligibility shall be as follows:

a. The trophy for the best team for the year will be awarded to a team that wins a National tournament or become Defence Services Champion. However, in respect of the following, sports participants from the Air Force should be placed in thirty percent of the events at National, the respective National Championship events.

- (1) Athletics
- (2) Aquatics
- (3) Body Building
- (4) Boxing (Finalist)
- (5) Judo
- (6) Karate
- (7) Squash
- (8) Taekwondo
- (9) Weightlifting
- (10) Wrestling
- (11) Wrestling

b. Awards given by the National Sports Body of the sport to a particular 'Team' in the year under consideration.

c. The number of National Records established as a team and outstanding performances in premier Division one tournaments.

# RESTRICTED

d. Participation and winning of medals and/or awards by a SLAF Team at International tournaments.

e. The performances claimed for **Flight Lieutenant A Varatharasa Memorial Trophy** and other Special Awards should not be considered for Best Team Award.

Amended  
Feb 2024

49. The above criteria will be guided by the following points scheme from which the sportsman with the highest number of points shall be adjudged as the winner. However, the Special Awards Committee could recommend a different award winner with justifiable reasons to support the recommendation. It is also to be noted that the award of the trophy is to motivate the respective individual as well as others to strive for high achievements in their respective sport and the committee shall have the liberty to make the most appropriate selection. The point scoring system to be adopted is as follows:

S/No.	Description	Points
1.	Winning of National Tournament	80
2.	Winning of Defence Service Title	60
3.	Awards received from the National Sports Body to a particular team	60
4.	National records established as a team and outstanding performances in the premier division tournaments	40
5.	Participation and winning of medals or awards by a SLAF team at International events	40
6.	Special remarks	40
Highest achievable points		320

Table – 4

50. The two Trophies are illustrated as **Appendix ‘15’** to Annex ‘A’.

Amended  
Feb 2024

## **AWARD FOR THE OUTSTANDING SPORTS UNIT OF THE AIR FORCE**

51. A Trophy called ‘**Vernon Rajapakse Memorial Trophy**’ shall be awarded to the most outstanding sports establishment over a two (2) years of period at the SLAF Colours Awards Ceremony, whilst the trophy called ‘**Air Chief Marshal MJT De S Gunawardana Memorial Trophy**’ shall be awarded to the runner-up to the most outstanding Air Force Sports Unit, taking into consideration the sports establishment overall performance at the Inter Unit Sports Championships.

Amended  
Mar 2025

52. Selection of the winners for the award shall be carried out by the ‘Awards Committee’ and ratified by the Commander of the Air Force on the recommendation of the President Air Force Sports Council.

53. The criteria for eligibility shall be as follows:

a. Points for Men’s events will be as follows:

Annual Basis	Points	Over a two years of period	Points
Champions	06	Champions	08
Runner-up	04	Runner-up	05
If Tied	03	If Tied	03
For participation	01	For participation	01

Amended  
Mar 2025

- b. Points for Women's events will be as follows:

Annual Basis	Points	Over a two years of period	Point
Champions	06	Champions	08
Runner-up	04	Runner-up	05
If Tied	03	If Tied	03
For participation	01	For participation	01

Amended  
Mar 2025

54. The tabulated points sheet that should be prepared by the respective Games Secretary is attached as Appendix '2' and Appendix '3' to Annex 'A'.

55. The master summary sheet of the entire results of the Inter Unit Games that should be prepared by the Director Sports and submitted to the Special Awards Committee is attached as **Appendix '14'** to Annex 'A'.

Amended  
Feb 2024

56. The Trophy is illustrated as **Appendix '15'** to Annex 'A'.

#### **AWARD FOR THE MOST OUTSTANDING UPCOMING SPORTS PERSONALITY OF THE YEAR (SPORTSMAN/ SPORTSWOMAN)**

57. A trophy called the 'Group Captain Roger Weerasinghe Memorial Trophy' shall be awarded annually to the 'Most Outstanding **Upcoming** Sports Personality of the year' (Sportsman/ Sportswoman) on the recommendations made by the Chairman of Games.

58. It is to select young up-and-coming player with potential to improve their standard for future success.

59. Most eligible nomination from respective sports pools (Men's/ Women's separately, if any) to be forwarded through the respective Chairman for the selection process.

Inclusion  
Feb 2024

60. Selection of the winners for the award shall be carried out by the 'Special Awards Committee' and ratified by the Commander of the Air Force on the recommendations of the President Air Force Sports Council.

61. The award shall be for **an all-round sports record** or for **any noteworthy achievement in respect of one particular sport**. Claim for Award of the Trophy shall be submitted before the 31<sup>st</sup> of December each year to the Secretary Air Force Sports Council on the form prescribed in Appendix '13' to Annex 'A'.

62. The compulsory criteria for eligibility shall be as follows;

- a. To be eligible for colour in the particular year.
- b. Every person recommended for the 'Most Outstanding Upcoming Sports Personality of the year' should be under ages of 25 as at 31 December of particular year.

- c. The intended nomination has not been selected for the Trophy of Most Outstanding Sportsmen/ Sportswomen of the particular year.
  - d. The intended nomination has not been awarded the Trophy for Most Outstanding Sportsmen/ Sportswomen of the previous year/s.
63. The point scoring system is adopted for the following achievements;
- a. Representing the Sri Lanka team at the **Olympic Games, World Championships, Commonwealth Games, Asian Championships, Asian Games and South Asian Games.**
  - b. Representing the Sri Lanka Junior team at that won a medal at International Championship/ Tournament.
  - c. Captaining or Vice Captaining of the National team or Junior National team.
  - d. Winner/ Runner-up of an individual event at the National championships or establishing a National Record.
  - e. Captain, Vice-Captain or Winner of a Special Award of a team that becomes National Champions.
  - f. Winner of an individual event at the Defence Services champions.
  - g. Captain, Vice-Captain or Winner of a Special Award of a team that becomes Defence Services Champions.
  - h. Winning a Special award presented by the Ministry of Sports, National Olympic Committee or National Body of the respective sport, in recognition of the individual's performance over and above the rest of the sportsmen.
  - j. Winner of Golden Eagle award of the respective sports for the particular year.
64. The above criteria will be guided by the following point scheme from which the sportsman/ sportswoman with the highest number of points shall be adjudged as the winner. However, the Special Awards Committee could recommend a different award winner with justifiable reasons to support the recommendation. It is also to be noted that the award of the trophy is to motivate the respective individual with potential to improve their standard for future success. Further, the committee shall have the liberty to make the most appropriate selection.

Inclusion  
Feb 2024

## RESTRICTED

65. The point scoring system to select the Most Outstanding Upcoming Sports Personality of the year' (Sportsman/ Sportswoman) is as follows:

S/N	Description	Points
1.	Representing the Sri Lanka team at the <b>Olympic Games, Commonwealth Games, World Championships, Asian Championships, Asian Games and South Asian Games.</b>	100
2.	Representing the Sri Lanka Junior team at <b>that won a medal at International Championship/ Tournament.</b>	80
3.	Captaining or Vice Captaining the National team or Junior National team.	60
4.	Winner/ Runner-up of an individual event at the National championships or establishing a National Record.	40
5.	Captain, Vice-Captain or Winner of a Special Award of a team that becomes National Champions.	40
6.	Winner of an individual event at the Defence Services champions.	40
7.	Captain, Vice-Captain or Winner of a Special Award of a team that becomes Defence Services Champions.	40
8.	Winning a Special award presented by the Ministry of Sports, National Olympic Committee or National Body of the respective sport, in recognition of the individual's performance over and above the rest of the sportsmen.	40
9.	Winner of Golden Eagle award of the respective sports for the particular year.	40
	<b>Highest achievable points</b>	<b>480</b>

Inclusion  
Feb 2024

66. The Trophy is illustrated as **Appendix '15'** to Annex 'A'.

Amended  
Feb 2024

### **ISSUE OF EQUIPMENT**

67. The issuing of sports equipment for the personal utilization will be done as recommended by the Chairman and approved by the President AFSC. Also the numbers should not exceed the declared pool of the sport. (i.e. Soccer 15, Hockey 18 and Cricket 15).

68. Regulations for funding and allocation of personal sports equipment shall be as follows:

- a. Only the half the cost of items could be met by the CWF and the balance to be met by the individual sportsman/sportswoman.
- b. The individual components could be worked out on hire purchase scheme either from the CWF itself or from the SIF of the parent units.
- c. Every Sportsman who requests this facility should have at least one year of service left at the time of applying and should be representing the 'A' division team.
- d. The minimum period that each sport is required to use the items purchased, or should re-apply for same under this scheme only after two years.

## RESTRICTED

- e. The respective Chairman/Secretary will have to annually apprise the Air Force Sports Council as to the fact that items purchased under this scheme had not been misused.
- f. After granting the financial assistance requested on this occasion, the next instance will be determined only on the standing of funds etc.; in the Command Welfare Fund.

### **APPOINTMENT OF CAPTAIN AND VICE CAPTAIN**

69. Nominations for Captaincy and Vice Captaincy shall be submitted by each Chairman before 31<sup>st</sup> December each year, to the Secretary Air Force Sports Council and these nominations shall be approved by the President Air Force Sports Council, at the first meeting of the year.

70. The following aspects shall be considered by the Chairman of Games before making their recommendations.

- a. He should possess leadership qualities.
- b. The Coach/Trainer should be consulted where applicable.
- c. A meeting of playing colours men in the game could be summoned so that their view may be obtained.
- d. The captain need not necessary be the senior member of the team or the best exponent of the sport.
- e. Conduct of the individual and qualities of sportsmanship.
- f. The Captain should justify his/her place in the team.
- g. Changing of Captains midway during the year is not to be done unless approved by the President, AFSC.

### **APPOINTMENT OF OFFICIAL COACHES FOR SPORTS**

71. The services of qualified coaches available locally could be obtained to coach SLAF teams or individuals. The Chairman of the Games who decides of making use of this facility is requested to notify the President of AFSC. The required details are as follows:

- a. Name of Coach, his experience and qualifications (a comprehensive CV is to be produced).
- b. Agreement under which training will be conducted.
- c. Duration of training and the member/team that will be trained.
- d. The recommended payment to coach.
- e. Duration of the contract period should not exceed 02 years and extension of the period could be done at the discretion of the Chairman of the particular sport and with the approval of President AFSC. Copy of the contract is to be given to the

RESTRICTED

Secretary AFSC once approval to use the services of the selected coach has been granted by the President AFSC.

- f. Any other relevant details.

**REPORTS REQUIRED TO BE SUBMITTED BY SECRETARIES OF GAMES**

72. The following reports shall be submitted by Secretaries in consultation with Chairman of Games.

- a. Review of the Sports – before 31<sup>st</sup> December.
- b. Estimated breakdown of expenses in respect of each sport, for the following financial year – before 30<sup>th</sup> June.
- c. Recommendations for the award /re-award of colours – before 31<sup>st</sup> December.
- d. Nominations for Captain, Vice-Captain – before 31<sup>st</sup> December.
- e. Sports Calendar for the following year – before 31<sup>st</sup> December.
- f. Recommendations for the award of all Special Awards mentioned above – before 31<sup>st</sup> December.
- g. Certified extract of sports property book – before 31<sup>st</sup> December.
- h. Statements of accounts and supporting documents for previous year – before 31<sup>st</sup> December.
- j. Results of events participated during the year– before 31<sup>st</sup> December.
- k. Copy of the agreement endorsed by the coach.
- m. Nominal Roll of the pool highlighting the discharges and new enlistments during the period under review.
- n. List of players represented the National Team during the period under review.