

ADDENDUM NO – 1

ADDENDUM TO THE SUPPLIER REGISTRATION FOR FRAMEWORK AGREEMENT FOR AIRCRAFT-RELATED GOODS AND SERVICES OF THE SRI LANKA AIR FORCE – 2025

This Addendum is issued to clarify and modify certain aspects of the original documents related to the registration process for Aircraft Maintenance, Spare Parts, Components, and Services. The amendments and special instructions outlined below are intended to provide clarity and ensure compliance with the requirements of the Sri Lanka Air Force (SLAF).

AMENDMENT 1

1. Include PT6 fixed-wing aircraft to paragraph 2 of the Newspaper Advertisement.

AMENDMENT 2

2. Section A1 should be completed when Local Agents, Local Suppliers, and Local Representatives are involved.

AMENDMENT 3


3. The deadline for submission indicated in the Newspaper Advertisement is amended to **1600 hrs local time on 10 April 2025**.

SPECIAL INSTRUCTIONS FOR BIDDERS:

1. This is a valid registration process being conducted for the purpose of establishing Framework Agreements. Legal compliance and satisfactory responsiveness to the requirements are mandatory for qualification.
2. The responsiveness to the required details in the registration process will determine the applicant's qualification status. For an example, If the applicant submits complete, accurate, and timely information that fully complies with all legal and technical requirements, they will be considered qualified and may be eligible for high value contracts. If the applicant fails to meet the required standards, provides incomplete or inaccurate information, or does not comply with legal or procedural requirements, they will be deemed non-qualified and excluded from consideration for high-value contracts.
3. The registration fee is a must, and no waiver can be granted in this regard, as the interested parties will benefit from entering into a three-year Framework Agreement once registered.
4. The interested parties may submit alternative documents, such as cash flow statements, a 'Letter of Good Standing' from a bank, and a Self-Declaration of Financial Stability (a formal statement confirming the company's financial soundness and ability to fulfill the contract) in exceptional cases where the principals demonstrate a genuine inability to comply with the requirement to provide audited financial statements.

5. Submission is to be done to the given email: lquote@slaf.gov.lk. Due to the risk of not receiving large documents, it is compulsory to provide a delivery report to the WhatsApp number +94772229073 for immediate verification of receipt. Further, all such emails will be acknowledged by the SLAF upon receipt. If you do not receive the acknowledgment email, please contact the Procurement Officer (Tenders) via WhatsApp at +94772229073.
6. The principal supplier must sign the document and place their stamp. This signature is mandatory for the submission to be considered valid.
7. Parties that have previously performed contracts with the Sri Lanka Air Force are required to provide the order details (Order Number, Year, and Value) separately under Section F of the application form.
8. A draft of the Framework Agreement will be shared on the SLAF website (URL: https://www.airforce.lk/main_tender.php) among the interested parties in due course.
9. The presentation and the minutes of the meeting conducted for parties who attended the meeting held in this regard is also attached for reference.
10. Should you need any clarifications; you may conduct the Chief Procurement Officer/ Staff Officer Procurement (Tenders) on the contact details provided.

07 March 2025


(HAD DIAS)
Group Captain
CHIEF PROCUREMENT OFFICER

MINUTES OF THE MEETING WITH INTERESTED PARTIES ON SUPPLIER REGISTRATION FOR FRAMEWORK AGREEMENTS ON AIRCRAFT-RELATED GOODS AND SERVICES FOR THE SRI LANKA AIR FORCE

DATE: 03 MARCH 2025, 1500 HRS (LOCAL TIME)

VENUE: Procurement Division, Air Force Headquarters, P.O Box 594, Defence Headquarters Complex, Sri Jayawardenepura Kotte, Sri Lanka.

ATTENDEES:

SUPPLIER CONFERENCE DATED 03.03.2025

S/N	QUOTATION NUMBER	COMPANY NAME	SUPPLIER NAME	ID NUMBER	SIG
01		Lak CAS	Lakmal	197011300721	
02		CAS	Dawanda	198159603651	
03		CAN-Aero Support	A. Ishaath	197024703667	
04		* Airtus Techn	Shanushan	85020551V	
05		Cosmic Technology	Shyamala	750420206V	
06		Cosmic Technology	Chandimal Perera	198024700703	
07		Global Avia	N. Jayasoor	57146085H	
08		Carb Support	N. Sankarajal	640250980	
09		YLS Aero Parts	Suranga Kumara	0158840509	
10		• DREX Hybrid	(NURFICO)	091224619	
11		AES Lanka	Lalith Damma	197314900220	
12		• HMTL/MILK	H. Keel	580922001	
13		Lakpura Ent	Ajith Wijesundara	592250152V	
14		CATIC	HAN YIM ZHANG	PE2255228	
15		Senka Aero	Anura Mahagama	196102500191	
16		• HAN ASIAN	RAZI	19615AN00020	
17		• INTL			
18		• JITT	Deshan Mahipathna	9830708250	
19		Infotechs	Stefani	987370556V	

SRI LANKA AIR FORCE OFFICERS

- Wing Commander HDTNS Hettiarachchi
- Squadron Leader WAJ Wijesinghe
- Squadron Leader HAHS Prasad
- Squadron Leader HRL Abeyrathna
- Squadron Leader GAA Godagampola

ITEM NO.1 - PREAMBLE

1. Staff Officer Procurement (Tenders) (SOP (T)) welcomed all attendees for an on behalf of the Chief Procurement Officer (CPO) and provided an overview of the purpose of the meeting. He explained the existing need for the supplier registration process, its benefits, and the procedure the SLAF will follow to establish Framework Agreements. A detailed breakdown of the registration process was provided, emphasizing its importance. The registration application form was also explained, with a focus on the required information and supporting documentation.

ITEM NO 2. – PARTIES' CONCERNS

2. Following the briefing, the attending parties raised several concerns regarding the registration process, which are outlined below.

ITEM NO 3. – CLARIFICATION ON REGISTRATION FEE

3. The attendees requested a waiver of the Application Registration Fee for bidders already registered with the Ministry of Defence (MOD) for 2025.

Decision

4. SOP (T) explained the necessity of the fee but agreed to review the feasibility of waiving it for suppliers registered with the MOD for 2025. Any decision on this matter will be communicated through a special notice or addendum in due course.

ITEM NO 4. – SUBMISSION OF FINANCIAL INFORMATION OF PRINCIPALS

5. The attending parties expressed their inability to provide Financial Statements as required by Section D of the application form.

Decision

6. SOP (T) emphasized the importance of submitting audited financial statements, as required by Section D of the application form, in evaluating the financial stability and reliability of potential suppliers. He suggested alternative documents, such as cash flow statements, a "Letter of Good Standing" from a bank, and a Self-Declaration of Financial Stability (a formal statement confirming the company's financial soundness and ability to fulfill the contract) in exceptional cases where the principals demonstrate a genuine inability to comply with the requirement to provide audited financial statements. He further stated that qualification will depend on the financial evaluation and satisfaction of the SLAF with the details provided, especially for high-value or high-risk contracts.

ITEM NO 5. – ACCEPTANCE OF THE POWER OF ATTORNEY ALREADY SUBMITTED TO THE MINISTRY OF DEFENCE

7. The participants requested to accept the Power of Attorney (POA) already issued by their principals for 2025 MOD registration, citing the time and cost implications of obtaining a new POA. They requested to use the existing POA for SLAF registration to ensure immediate compliance.

Decision

8. The Power of Attorneys (POA) already obtained from Principal supplier will be accepted for immediate compliance for the purposes of this registration. However, SOP (T) stressed the need to ensure compliance with the legal requirements of the Government of Sri Lanka (GOSL), including attestation, registration, and authentication in relation to POA. He also advised that the POA must be valid and explicitly authorize all activities for the entire duration of the Framework Agreement period at the time of execution of such agreement, enabling the Local Agent to function effectively while ensuring full compliance with the existing laws and regulations of the GOSL.

ITEM NO 6. – CLARIFICATION ON REGISTRATION PROCESS AND TIMEFRAME FOR IMPLEMENTATION

9. The attending parties requested clarification on the post-registration process.

Decision

10. SOP (T) explained that the post-registration process includes signing a Framework Agreement for a three-year contract period, extendable annually. He also outlined the evaluation process and implementation timeline of the Framework Agreement, setting the deadline for completion as 01 June 2025. He also informed that the SLAF will evaluate the responsiveness of registered suppliers and renew the list annually based on their performance under the Framework Agreement.

ITEM NO 7. – CLARIFICATION ON WHO SHALL SIGN THE REGISTRATION FORM.

11. The attending parties clarified who shall sign the application form.

Decision

12. SOP (T) stated that the principal shall sign the registration application form.

ITEM NO 8. – REQUIREMENT OF SEPARATE AGREEMENTS AND PERFORMANCE BONDS FOR EXCEEDED THRESHOLDS

13. The attending parties asked whether separate agreements and Performance Bonds would be required if thresholds are exceeded. They also raised concerns about insufficient time to respond to frequent demands.

Decision

14. SOP (T) confirmed that separate agreements and Performance Bonds would be required for contracts exceeding stipulated thresholds. He agreed to share a general outline of the Framework Agreement with all interested parties within a reasonable time to help them understand these requirements. Further, he assured that sufficient time would be allowed under the Framework Agreement for responding to each call-off. He further stressed the importance of responsiveness to SLAF requirements once the Framework Agreements are established, as this would be a key factor in remaining within the system.

ITEM NO 9. – SUBMISSION REQUIREMENTS

15. The attending parties raised concerns about frequent non-receipt of emails between the SLAF and suppliers.

Decision

16. SOP (T) explained the submission methods specified in the documents and agreed to provide a solution to verify email receipt when documents are sent in PDF format to the SLAF email.

ITEM NO 10. – EXTENSION OF DEADLINE FOR REGISTRATION

17. Attending parties requested to extend the deadline by minimum two weeks.

Decision

18. SOP (T) agreed to consider the request and communicate the revised deadline, if approved.

ITEM NO 10. – CONCLUDING REMARKS

19. SOP (T) agreed to issue new instructions through an addendum to the Supplier Registration Documents already published by the SLAF. He emphasized the importance of this registration to fulfil the regulatory requirements stipulated in the Procurement Guidelines (2024). He urged all parties to ensure responsiveness for SLAF requirements under this registration process. He also informed that the SLAF will evaluate the responsiveness of registered suppliers and their performance at the annual renewal of the Framework Agreement. Finally, he thanked all attendees for their valuable contributions and support in enhancing the efforts of the SLAF in this process.

05 March 2025


(HAD DIAS)
Group Captain
CHIEF PROCUREMENT OFFICER